



TAMRALIPTA MAHAVIDYALAYA

তাম্রলিপ্ত মহাবিদ্যালয়

Affiliated to Vidyasagar University

NAAC Re-accredited 'A' Grade College

Abasbari :: Tamluk :: Purba Medinipur :: 721636 :: WB

CURRICULUM POLICY

I. Policy Statement:

Tamralipta Mahavidyalaya strives to achieve academic excellence, by providing quality education through excellent teaching-learning activities, fostering and promotion of research culture and the continuous assessment of the academic activities, so as to empower individual students to evolve as self-reliant citizens of the global village who would cater to the human welfare and sustainability.

II. Objectives

The Curriculum Policy embodies the principles forming the foundation of the teaching-learning process at Tamralipta Mahavidyalaya and defines the procedures for the multiple levels of accountability in a fruitful discharge of the same. The objective of the policy is to make the guidelines transparent for all activities related to teaching and learning across the campus. The institution stands responsible for ensuring quality of its educational environment. This includes

- Academic accountability
- Ensuring the quality and effectiveness of education including
 - i. Implementing the syllabi of the respective programmes and courses as formulated by the affiliating university.
 - ii. Clearly delineating the Programme Specific Outcomes and Course Outcomes and creating awareness about the same among all stakeholders of the college.
 - iii. Preparation of the course materials with a goal to achieve projected outcomes.
 - iv. Delivery of course contents via student-centric methods and use of ICT.
 - v. Transparent process of Internal Assessments.
 - vi. Continuous Feedback taken and analysed on teaching-learning process
 - vii. Continuous improvement through quality assurance.

III. Methodologies Followed

- Preparation of academic calendar and time table by the Routine Committee and Academic Calendar Committee before commencement of each academic session and semester.
- Departmental meeting among respective faculty members for the apportioning of the syllabus.
- Preparation of lesson plans by the faculty members.
- Submission of the Departmental time-tables to the Principal.
- Monthly review of the operations of the Departments and recommendations on any difficulty faced by them.
- All notices uploaded to the College Website and notice-boards of the Departments and the College.
- Continuous Internal Evaluation through student seminars, debates, quizzes, class-tests and presentations.
- Internal Assessments as stipulated by the university syllabus.
- Teaching Diary, Question Bank and record of Teaching Methods maintained by all the Faculty members.
- Career Counselling via various seminars and workshops.
- Continuous vigilance maintained by the IQAC.

IV. Academic Auditing

Academic Auditing is carried out in each department of the college at stipulated intervals by the Internal Quality Assurance Cell (IQAC). The IQAC is responsible for monitoring all the academic activities including the internal evaluations and examinations. Apart from this, external Academic Audit is held under the aegis of the State-Level mentors of the district of Purba Medinipur. This external audit requires every teacher to submit all the details of his/her teaching procedure and the feedback of the same garnered from the students. On the basis of the same, the college receives its Academic Audit Report that allows it to identify its areas of strength and weakness.