



Yearly Status Report - 2018-2019

Part A

Data of the Institution

| | | |
|---|--|--------------------------------------|
| 1. Name of the Institution | | TAMRALIPTA MAHAVIDYALAYA |
| Name of the head of the Institution | | Dr. Abdul Motin |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 03228266054 |
| Mobile no. | | 9434162620 |
| Registered Email | | tamralipta_mahavidyalaya@yahoo.co.in |
| Alternate Email | | abdulmotin61@rediffmail.com |
| Address | | ABASBARI, TAMLUK, PURBA MEDINIPUR |
| City/Town | | TAMLUK |
| State/UT | | West Bengal |
| Pincode | | 721636 |
| 2. Institutional Status | | |

| | |
|--|-----------------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Semi-urban |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | Dr. Priti Ranjan Pahari |
| Phone no/Alternate Phone no. | 03228266054 |
| Mobile no. | 9232688767 |
| Registered Email | priti.pahari@rediffmail.com |
| Alternate Email | tmvresearchcell@gmail.com |

3. Website Address

| | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | https://tmv.ac.in/aqar/ |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes, whether it is uploaded in the institutional website: Weblink : | https://tmv.ac.in/ |

5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
|-------|-------|------|----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 2 | A | 3.12 | 2016 | 16-Dec-2016 | 15-Dec-2021 |

| | |
|---|-------------|
| 6. Date of Establishment of IQAC | 15-Jun-2007 |
|---|-------------|

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|--|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| IQAC arranged a meeting to establish central laboratory for offering research facilities to the faculty members as | 18-Jan-2019 1 | 8 |

| | | |
|---|------------------|----|
| well as students | | |
| IQAC organised a meeting for computer literacy by library program | 18-Feb-2019 1 | 8 |
| IQAC organised a meeting for submission of DST FIST proposal. | 04-Jun-2019 1 | 13 |

L::asset('/', 'public')/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status))

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--|------------------|--|-----------------------------|---------|
| Tamralipta Mahavidyalaya | RUSA | MHRD | 2019 1 | 1000000 |
| Dr. Pritiranjana Pahari, Department of Zoology, Tamralipta Mahavidyalaya | Research Project | DST-, Govt- West Bengal | 2019 1 | 498000 |
| Dr. Pritiranjana Pahari, Department of Zoology, Tamralipta Mahavidyalaya | Research Project | West Bengal Biodiversity Board, Dept. of Environment, Govt. of West Bengal | 2019 1 | 200000 |

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. IQAC organised a workshop on Various kinds of Scholarship for students 2. IQAC took initiative in the establishment of a research laboratory. 3. IQAC organised a meeting for DST FIST proposal submission

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|---|--|
| IQAC conducted a meeting for PMU formation | PMU has been formed as per RUSA guidelines |
| IQAC arranged a meeting to establish central laboratory for offering research facilities to the faculty members as well as students | Proposal is ready for submission |
| IQAC organised a meeting for submission of DST FIST proposal. | Proposal of DST FIST has been submitted |
| No Files Uploaded !!! | |

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

15-Feb-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum Planning and Implementation 1. An academic calendar is prepared in keeping parity with the university academic calendar at the beginning of the

academic session. The academic calendar includes i. Schedule regarding notification of admission in the website. ii. Date of counselling (online) and admission iii. Fixation of the date of the beginning of the semester 2. An induction meeting is organized on the first date of the semester. Generally, students are informed of the general characteristics of the college, and they are introduced to all the faculty members, including Principal and non-teaching staff of the college. 3. A master routine is prepared by the Routine Sub Committee in conformity with the number of credit points mentioned in the prescribed syllabus. PG departments prepare a separate routine for PG classes by making an adjustment with the master routine. Although a separate routine is prepared for Commerce classes. 4. Each department holds a meeting with all the teachers for allotment of classes and distribution of syllabus among the faculty members, and students are informed of the detailed routine. 5. IQAC of the college arranges departmental meetings with the Principal. 6. Periodic internal assessment is conducted, and students are informed of their progress. Remedial classes are arranged for the slow learners and backward students. 7. Special seminar classes/ lectures which were delivered by eminent experts in the fields from neighbouring institutes are organised for PG students. 8. Departments have conducted field tours like Botany, Zoology, Geography and Bengali. 9. 4th Semester PG students have organized student-Seminars. 10. Students of the PG faculties are asked to arrange their project works to prepare themselves for their future research/ job-oriented work

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|---|-----------------|-----------------------|----------|--|-------------------|
| No Data Entered/Not Applicable !!! | | | | | |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|--------------------------|---|
| No Data Entered/Not Applicable !!! | | |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| Certificate | Diploma Course |
|---|----------------|
| No Data Entered/Not Applicable !!! | |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|----------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | |
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1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field |
|-------------------------|--------------------------|------------------------------------|
|-------------------------|--------------------------|------------------------------------|

| | | |
|-------------------|---------|------------------------|
| | | Projects / Internships |
| MA | BENGALI | 30 |
| MSc | ZOOLOGY | 20 |
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | No |
| Alumni | No |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

| |
|--|
| Feedback Obtained |
| <p>Feedback: Considering the importance of the followup measures in the overall development of the institution, the college authority puts adequate emphasis on feedback mechanism. Till now the college has introduced three types of feedback i) Students feedback on the teachinglearning situations, transparency in the administrative systems, ii) Employees' feedback on their respective assignments iii) feedback of the parents on the total ambience of the institution.</p> <p>Students' feedback - Students' feedback is collected through a preprinted questionnaire circulated among the students of 3rd year in classrooms for the purpose. Students are asked to answer the questionnaire and submit those to their respective department without disclosing their identity. Ultimately, the collected questioners are analyzed, and reports are prepared in the presence of the Principal. Then on the basis of the reports so prepared, the Principal takes actions: a. To rectify the lapses of the teachers, the employees objectively. b. To redress the complaints made by the students, c. To pay attention to their suggestions, recommendations for the overall development of the institution.</p> <p>Teachers' Feedback: Feedbacks from the teachers are collected during the last fortnight of each semester regarding - a. Progress of the academic curriculum, books, equipment, infrastructural facilities and any other problems. Data from every and each Dept. are collected periodically, discussed in the meetings of academic committees and the Principal takes the necessary actions for implementing the recommendations.</p> <p>Parents' Feedback: Feedbacks from Parents are collected through open discussion in meetings convened in the middle of every semester by the respective dept., where Parents can freely discuss matters relating to the syllabus, performance of their wards, their percentage of attendance and sometimes more specific gender related problems. Ultimately, their suggestions and recommendations are placed before the principal for necessary action.</p> |

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA | Bengali (H) | 138 | 537 | 90 |
| BA | Education (H) | 70 | 432 | 70 |

| | | | | |
|------------------------------------|-----------------------|-----|------|-----|
| BA | English (H) | 138 | 513 | 95 |
| BA | History (H) | 117 | 120 | 26 |
| BA | Philosophy (H) | 55 | 102 | 36 |
| BA | Political Science (H) | 102 | 120 | 41 |
| BA | Sanskrit (H) | 58 | 420 | 35 |
| BSc | Botany (H) | 33 | 238 | 33 |
| BSc | Chemistry (H) | 61 | 261 | 15 |
| BSc | Computer Science (H) | 31 | 55 | 12 |
| BSc | Economics (H) | 47 | 40 | 1 |
| BSc | Geography (H) | 40 | 220 | 35 |
| BSc | Mathematics (H) | 103 | 364 | 69 |
| BSc | Physics (H) | 40 | 120 | 12 |
| BSc | Physiology (H) | 33 | 179 | 25 |
| BSc | Zoology (H) | 40 | 412 | 40 |
| BCom | Accountancy (H) | 117 | 120 | 15 |
| BA | General | 600 | 1098 | 533 |
| BSc | General (Pure) | 200 | 295 | 58 |
| BSc | General (Bio) | 200 | 250 | 59 |
| BCom | General | 110 | 120 | 10 |
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 3246 | 239 | 50 | 0 | 21 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 50 | 15 | 4 | 4 | 1 | 1 |

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Each and every department follows the mentoring system. At the beginning of the session, all the admitted students in the 1st semester/year are more or less equally distributed among the teachers of the department. At the same time, the mentors/teachers always try to reduce the mental stress and tackle their psychological problems, if any. It must be noted that the personal problems of the students are kept confidential. Within a month's time, the students are identified as weak, mediocre and strong. Then groups are formed by mixing the three categories of students, and they are first asked to proceed by exchanging the ideas/opinions/resources with each other in such a manner that very soon a level of confidence is achieved among all. Then they are encouraged o progress in pain works. Apart from academic activities, cultural activities are instilled in them. Hence, same practices and parameters are followed. As a result, at the end of the session, the students do not suffer from any complex superior or inferior and in spite of individual difference, feel at par with each other.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 3246 | 71 | 1:46 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 83 | 71 | 12 | 1 | 1 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|-------------|--|
| No Data Entered/Not Applicable !!! | | | |
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|-------------------|----------------|----------------|--|---|
| BA | Hons. / Gen. | 3rd Yr. | 11/04/2018 | 12/06/2018 |
| BSc | Hons./Gen. | 3rd Yr. | 11/04/2018 | 12/06/2018 |
| BCom | Hons./Gen | 3rd Yr. | 11/04/2018 | 12/06/2018 |
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation process is performed in both U.G. and P.G. Level in order to evaluate the progress of the students. In each semester two internal assessments are conducted for each paper of ten marks. One internal assessment is conducted for the each generic paper in each semester. Probable date of examination is informed to the students at the beginning of the semester. Students are finally informed of the dates of examination through a short notice. The questions are generally of MCQ pattern or Short Answer Type

model. Besides, Educational Excursions, Field Surveys and Preparation of Report on these are also part of evaluation process. Students of P.G. and U.G. Courses have to submit their projects and dissertation paper at the end of the 4th Semester. P.G. students also have to deliver seminar lecture on their project work.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Two types of examination are conducted in the affiliated institution like ours: First, the examination is conducted by the affiliating university which is held at the end of each semester. The programme of examination is prepared by the university and uploaded in the website of the university. The college authority informs the student about the programme through Central Notice Board, Notice Board of the Students' Union and Departmental Notice Board. The second one is the Internal Assessment which is conducted by each and every department of the college and students are informed by the respective departments.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| Nill | BA | Bengali (H) | 82 | 82 | 100 |
| Nill | BA | Bengali (G) | 181 | 175 | 96 |
| Nill | BA | Bengali (PG) | 26 | 26 | 100 |
| Nill | BA | Education (H) | 51 | 51 | 100 |
| Nill | BA | English (H) | 82 | 79 | 96 |
| Nill | BA | English (G) | 5 | 5 | 100 |
| Nill | BA | History (H) | 19 | 19 | 100 |
| Nill | BA | History (G) | 44 | 44 | 100 |
| Nill | BA | Philosophy (H) | 19 | 18 | 98 |
| Nill | BA | Philosophy (G) | 69 | 69 | 100 |
| Nill | BA | Pol. Science (H) | 9 | 9 | 100 |
| Nill | BA | Pol.Sc. (G) | 16 | 16 | 100 |

| | | | | | |
|------------------------------------|------|------------------------|----|----|-------|
| Nill | BA | Sanskrit (H) | 37 | 36 | 97.29 |
| Nill | BA | Sanskrit (G) | 58 | 44 | 75.86 |
| Nill | BA | Sanskrit (PG) | 33 | 33 | 100 |
| Nill | BSc | Botany (H) | 14 | 11 | 78 |
| Nill | BSc | Chemistry (H) | 24 | 24 | 100 |
| Nill | BSc | Economics (H) | 2 | 2 | 100 |
| Nill | BSc | Geography (H) | 28 | 28 | 100 |
| Nill | BSc | Geography (G) | 4 | 4 | 100 |
| Nill | BSc | Mathematics (H) | 64 | 63 | 98.44 |
| Nill | BSc | Physics (H) | 16 | 16 | 100 |
| Nill | BSc | Physiology (H) | 13 | 13 | 100 |
| Nill | BSc | Zoology (H) | 22 | 22 | 100 |
| Nill | BSc | Zoology (PG) | 25 | 25 | 100 |
| Nill | BCom | Accountancy (H) | 0 | 0 | 0 |
| Nill | BSc | Com.Sc. (H) | 3 | 3 | 100 |
| Nill | BSc | COM. Sc. (G) | 1 | 1 | 100 |
| Nill | BSc | Nutrition (G) | 3 | 3 | 100 |
| Nill | BA | Physical Education (G) | 35 | 35 | 100 |
| View Uploaded File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|------------------------------------|----------|----------------------------|------------------------|---------------------------------|
| Major Projects | 730 | WB DST | 5.98 | 4.37 |
| Minor Projects | 730 | WBBDB | 2.97 | 1 |
| View Uploaded File | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|--|-------------------|------------|
| Our Biodiversity, Our Food, Our Health | ZOOLOGY | 17/06/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|------------------------------------|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! | | | | |
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|------------------------------------|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|------------------------------------|----------|---------------|
| No Data Entered/Not Applicable !!! | | |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------------------|-------------------------|
| No Data Entered/Not Applicable !!! | |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|------------------------------------|------------|-----------------------|--------------------------------|
| International | Commerce | 3 | 1.46 |
| International | Education | 1 | 2.26 |
| International | Chemistry | 11 | 1.11 |
| International | Physics | 1 | 5.7 |
| View Uploaded File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|-------------|-----------------------|
| Mathematics | 3 |

| | |
|------------------------------------|---|
| Physics | 3 |
| Pol. Sc. | 1 |
| View Uploaded File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|----------------|------------------|---------------------|----------------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|----------------|------------------|---------------------|---------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|------------------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 0 | 7 | 3 | 3 |
| Presented papers | 11 | 2 | 1 | 0 |
| Resource persons | 0 | 0 | 2 | 0 |
| View Uploaded File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------|--|--|--|
| Unnat Bharat Abhiyan | NSS | 4 | 400 |
| No file uploaded. | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|-------------------|-----------------|------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------|---|------------------------------|--|--|
| Swachh Bharat | NSS | Awareness on "Plastic usage" | 4 | 50 |
| No file uploaded. | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|------------------------------------|-------------|-----------------------------|----------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|------------------------------------|----------------------|---|---------------|-------------|-------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|------------------------------------|--------------------|--------------------|---|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| No Data Entered/Not Applicable !!! | |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |
| Classrooms with Wi-Fi OR LAN | Existing |
| Seminar halls with ICT facilities | Existing |

| | |
|-------------------|----------|
| Video Centre | Existing |
| No file uploaded. | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| KOHA | Fully | 15.4 | 2015 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|---------|-------------|--------|-------|---------|
| | | | | | | |
| Text Books | 30180 | 1774572 | 584 | 156768 | 30764 | 1931340 |
| Reference Books | 8628 | 672529 | 69 | 97042 | 8697 | 769571 |

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
|---------------------|--------------------|---------------------------------------|-----------------------------|

No Data Entered/Not Applicable !!!

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 76 | 2 | 53 | 2 | 1 | 1 | 19 | 4 | 0 |
| Added | 5 | 0 | 2 | 1 | 0 | 0 | 0 | 0 | 0 |
| Total | 81 | 2 | 55 | 3 | 1 | 1 | 19 | 4 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
|--|--|

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on | Expenditure incurred on | Assigned budget on | Expenditure incurred on |
|--------------------|-------------------------|--------------------|-------------------------|
|--------------------|-------------------------|--------------------|-------------------------|

| | | | |
|---------------------|------------------------------------|---------------------|------------------------------------|
| academic facilities | maintenance of academic facilities | physical facilities | maintenance of physical facilities |
|---------------------|------------------------------------|---------------------|------------------------------------|

No Data Entered/Not Applicable !!!

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For maintaining and utilizing physical, academic and support facilities, Laboratory, Library, Sports complex, computers, class room, etc., IQAC of our college carefully looks into the problems and grievances of the students and takes care of the effective implementation for all stakeholders to improve the teaching - learning process by:

- Planning and introducing more teaching aids to improve the teaching learning process and encourage innovative practices.
- It supports the organization of more seminars, workshops etc. to spread awareness on academic and social issues.
- It plans and actively participates in enhancing the infrastructural facilities in terms of space, equipment, laboratories, libraries etc.
- It facilitates support for interdisciplinary programmes, faculty development programmes and research activities.
- It also appreciates, encourages and provides support required by all staff for their quality sustenance and quality improvement in teaching, research and administration.
- Students are encouraged/assigned in organizing exhibitions related to their subjects.
- in participatory learning activities like presentation of seminars and assignments/project work, use of internet etc are encouraged.
- in facilitating mechanisms like career and counselling cell, Remedial coaching classes for socioeconomically backward students, grievance redressal cell and welfare measures to support students.
- To participate in community services through extension programmes to develop innovative, creative, valuebased education for inculcating social responsibilities and good citizenry amongst its student community.
- In the well proved mechanism for participation in various cultural and sports activities to foster holistic personality development of students.
- Various creative tasks, such as writing articles for wall magazines, printed college magazine, interacting with resource persons during seminars, workshops etc. The students are encouraged to organise seminars on recent developments. Such interactions are mutually beneficial to the students and the faculty.
- To participate and conduct field works and excursions on regular basis. The College library has subscribed to various journals on different subjects. In addition to this, books and magazines are purchased by the College on a regular basis for knowledge upgradation. Newspapers and Internet are used on daily basis to keep track of the latest advancements in a particular field. Academic support provided to students by:
- Counselling them to choose stream.
- Providing them remedial classes.
- Every year, financial support is extended to the students by allowing exemption from stipulated fees. Personal and psychosocial support provided to students by:
- Addressing sorting out their problems by the senior teachers.
- Providing them with financial help.
- Career and Counselling Cell lends a helping hand to the students so that they can cope better with the demands and pressures of increasingly competitive surroundings.
- Womancell of the college handles the problems of the girl students.
- Antiragging cell keeps constant careful vigilance. Guidance services are provided to students by:
- Counselling /mentoring / offering advice to the students to participate in sports and cultural and cocurricular activities at university, state national levels.
- UGC Sponsored Remedial Coaching for S.C. / S.T. / O.B.C. / Minority and economically backward students.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|--------------------------|--------------------|------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|---|--------------------|--|--|--|---------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---|--------------------------------|---|
| No Data Entered/Not Applicable !!! | | |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------|--|--------------------------|---------------------------|--|-------------------------------|
| 2018 | 469 | UG | UG | Tamralipta Mahavidyalaya Vidyasagar University Kalyani University Jadavpur University | PG, B.ED |

| | | | | | |
|---------------------------|-----|----|-------------------------------------|--|------------|
| | | | | University of Calcutta | |
| 2019 | 128 | PG | BENGALI, HISTORY, SANSKRIT, ZOOLOGY | Tamralipta Mahavidyalaya Vidyasagar Teachers' Training College, Pan skuraBanamali College P.K. College, Contai Vidyasagar University Jadavpur University | B.ED, PH.D |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------------------|---|
| NET | 6 |
| SET | 5 |
| No file uploaded. | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---------------------------|----------------------------|------------------------|
| SPORTS | NONGOVT DPI MEET | 33 |
| SPORTS | STATE MEET | 3 |
| SPORTS | UNIVERSITY SPORTS AND GAME | 50 |
| SPORTS | EAST ZONE GAME | 7 |
| SPORTS | ALL INDIA | 5 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Council: G.S. of the Students' Union is the member of the Governing Body. Students are allowed/empowered to take part in different activities relating to their interest and overall development of the college. G.S. brings to the notice of the principal/college authority/IQAC matters relating to academic and administrative affairs of the college. Sometimes the students

forward the problems faced by them through their representatives to the students union as listed below: ? Student welfare and social secretary ? Boys' common room secretary ? Girls' common room secretary ? Cultural secretary ? Games Secretary.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of the College though formed in 1988, was reorganized in 2006, and has been registered under West Bengal Act XXVI of 1961 (Regn. No. S/1L/50532 of 2007 – 2008). The Association has been vibrating towards contribution to the overall upliftment to the College in its own way. For the enhancement of the academic activities and innovative modes of teaching for the welfare of the students. The other activities of the Alumni Association are the following: It organizes regular meetings every year. It organizes an annual athletic meet every year and different cultural programmes. It participates in Blood Donation Camps organized by NSS, NCC and Students Union of the college

5.4.2 – No. of enrolled Alumni:

1

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

DECENTRALIZATION: Governing Body (G.B.) is formed with Nominees of the state Govt., Nominees of the Higher Education Council, Nominees of the Affiliating University, Nominees of the Teachers Council, Nominee of the NonTeaching Staff, Nominee of the Students' Union. The Principal is the executive authority of the college to frame policies and to take decision regarding various matters like academic, administrative and other related issues. The management of the college runs in a two way process topbottom and bottomup. Policies are framed and decisions are taken in consultation with different stake holders and once decision is taken, it is implemented by the principal through various functionaries/committees formed for the purpose. The college has a mechanism of decentralization by providing operational authority to various functionaries. **Principal:** Principal is the member secretary of the G.B. and chairman of IQAC of the college. He executes all the policies and decisions regarding various matters like academic, administrative and other related issues adopted by the G.B. For the purpose different subcommittees are formed. All the decisions are made on the basis of unanimous decision of the G.B., the IQAC and the Teachers' Council. **Teachers' Council:** Teachers' Council nominates the faculty members to IQAC and to different committees which are ultimately approved by the G.B. The composition of different committees is designed in such a manner so that participation of the faculty members in day to day activities (in the academic and professional) of the college is ensured uniformly. The different subcommittees which have been nominated by the teachers' council and unanimously approved by the G.B. are given below: Admission SubCommittee Routine SubCommittee Academic SubCommittee Finance Committee Purchase

SubCommittee Library SubCommittee Seminar Subcommittee Research Subcommittee Journal and Publication Subcommittee Examination Cell UGC Building Subcommittee Building Subcommittee Students' Union Election Subcommittee Extension Subcommittee Committee for CAS Fund Procurement Subcommittee Provident Fund Subcommittee Hostel Subcommittee Games and Sports Subcommittee Cultural Subcommittee Following are the committees constituted in accordance with the Govt. guidelines: PMU RUSA(2.0) Internal Complaint Committee Grievance Redressal Cell AntiRagging Cell AntiSexual Harassment Cell Equal Opportunity Cell SC/ST/OBC Cell Social Media Committee Website Committee Service Book Opening and updating Committee Career Counselling Committee NonTeaching Staff: NTS are represented in the G.B., IQAC, Admission, Finance and Purchase committees. They are consulted with while framing policies and taking important decisions. Students' Council: G.S. of the Students' Union is the member of the Governing Body. Participative management: The college has a culture of participatory management. The management of the college runs in a two way process topbottom and bottomup. The principal, the Governing Body, Teachers' Council, IQAC, NTS, and the Students' council are involved framing policies, defining guidelines and rules and regulations related to admission, examination, support service, grievance, discipline, finance and development etc. and the decisions adopted are implemented by the principal through various functionaries/committees formed for the purpose.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|------------------------|--|
| Curriculum Development | Curriculum Development: 1. Online mode of admission process has been successfully performed by the Institution. 2. An Academic calendar is prepared in accordance with the curriculum credit points designed by affiliating University. The academic calendar includes M.A., M.Sc. Entrance, 1st Semester UG PG Counselling days, probable exam days, teaching days, university examination days, days of internal assessment and all these are informed to the students at the beginning of their academic session. 3. A master routine is prepared by routine subcommittee routine is prepared in conformity with the number of credit points mentioned in the prescribed syllabus for all generic courses and also for honour courses. PG departments prepared a separate routine for PG classes by making an adjustment with the master routine. A separate routine is prepared for Commerce classes which are scheduled held in the afternoon session. 4. Each department has been conducted meeting for allotment of classes and distribution of syllabus among the faculty members and students |

are informed about the routine detail.

5. Periodic internal assessment has been conducted and students were informed about their progress. Scheduled remedial classes have been organised for the poor students.
6. Special seminar classes/ lectures have been organised for PG students which were delivered by eminent personalities for neighbouring Institutes.
7. Field tours have been conducted by departments like Botany, Zoology and Geography.
8. Students Seminars have been organized by 4th Semester PG students.
9. Students have performed their project works to prepare themselves for their future research/ job oriented work.

Teaching and Learning

? Teaching and Learning:

1. Preparation of Academic calendar and make it available for both teachers and students.
2. Presentation of learning by students through seminar, field work, industrial visit etc.
3. Introduction of objective type internal assessment test for continuous and comprehensive evaluation.
4. Emphasizing ICT based teaching methods.
5. Review of newly introduced objective type Internal Assessment Test for UG students.

Examination and Evaluation

? Examination and Evaluation: Final Examinations are conducted as per Vidyasagar University guidelines. Internal Assessment tests were conducted at regular intervals.

Research and Development

? Research and Development

1. Teachers undertake projects and presently one major and one minor projects are undertaken. Out of 50 permanent teachers 33 have Ph.D. degree and a few members are pursuing the degree at present.
2. Most of the teachers published their articles in reputed National and International Journals. There are 27 research articles published from the high quality journal indexed by SCI, SCIE, SCOPUS and UGC Care list.

Library, ICT and Physical Infrastructure / Instrumentation

? Library, ICT and Physical Infrastructure / Instrumentation:

1. A number of books, journals e-journals have been included in the Central library.
2. More number of Computers with broadband internet connection have been provided to the students in the

| | |
|--------------------------------------|---|
| | <p>study attached to the library. 3. Computer systems with broadband internet connection provided to each and every department. 4. Most of the Departmental libraries have been enriched with different text reference books.</p> |
| Human Resource Management | <p>? Human Resource Management 1. Teachers are encouraged to participate in Orientation Programmes Refresher Courses. Six members participated in Refresher courses three members participated in Orientation Programmes in this year. 2. A training programme was organized for Nonteaching staff for introduction of COSA. 3. Career counselling programme was organized by the career counselling cell. 4. Teachers were provided opportunities to attend Seminars, Conferences Workshops.</p> |
| Industry Interaction / Collaboration | <p>Industry Interaction / Collaboration: The department of Geography, Computer Sc., Physics, Chemistry, Zoology, Physiology etc. are collaborated with the neighbouring industries for conducting project works of the students.</p> |
| Admission of Students | <p>Admission of Students : 1. Admission were transparent and purely on merit basis as per the rules of Affiliating University i.e. Vidyasagar University and Govt. of W.B. 2. Admission were done purely Online basis in both U.G. P.G. courses. 3. All information regarding admission was sent through SMS service to the students. 4. Admission notification was published in daily news papers college website.</p> |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|--------------------------|---|
| Planning and Development | <p>? Planning and Development: For efficient administration and for achieving the consequent development of a higher educational institution like ours, an adequate planning is a must. To achieve a fairly good standard, it is believed to be necessary to have an improved collaboration and access to various types of information available by introducing IT in Educational Sector with egovernance as a security for maintaining a high standard. With these objectives in view, the college has already designed the web portal which is, as expected, aiding efficient</p> |

performance in various administrative and academic matters. Various important forms and formats (pdf versions), as well as important official documents, are regularly uploaded in this college portal for the easy e accessibility by various stakeholders.

Administration

? Administration: With a view to implementing e-governance and encouraging paperless communication for various inhouse issues, a WhatsApp Group comprising all the Heads of Academic Departments, Permanent Faculty Members, Parttime and Contractual Faculty Members has been created. Various urgent notices and pieces of information are communicated to the stakeholders through these media groups at various times. Institutional Email ID is also used for transmitting documents to various faculty members and administrative heads and also to other offices related to our institution. A Facebook page and a twitter account have also been opened to upload the administrative and academic activities time to time for proper circulation of information and transparent governance.

Finance and Accounts

Finance and Accounts: The college maintains the records of the financial transactions with Adani College Management Software system of accounting in its office. Salary bills of the permanent staff are sent online to the treasury through HRMS system. This apart, During the entire admission process is carried online: the financial transactions by the students are made fully in cashless mode. Fees are collected using software for the easy hasslefree maintenance of records of students' profile. Daily cash collection and payment reports are generated from the software and recorded in the cash book later on.

Student Admission and Support

? Student Admission and Support :The entire admission process is being controlled and governed by the online system for the last few years. There is no scope for getting admitted even for a single student avoiding this eadmission process. In each and every stages of admission process, the prospective students are informed and warned about the do's and don'ts of the entire procedure.

| | |
|--------------------|--|
| Examination | ? Examination: As the UG courses has been running under Choice Based Credit System, we get very little scope to arrange examinations through online. However, we inform the schedule of the internal examinations, practical examinations etc through our portal, WhatsApp group such other media. |
|--------------------|--|

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|-----------------|---|---|-------------------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|---|---|-----------|---------|--|--|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|--|------------------------------------|------------|------------|----------|
| UGC Sponsored Orientation Programme | 2 | 04/06/2018 | 01/07/2018 | 28 |
| UGC Sponsored Refresher Course | 1 | 04/09/2018 | 25/09/2018 | 21 |
| UGC Sponsored Refresher Course | 1 | 10/12/2018 | 31/12/2018 | 21 |
| UGC Sponsored Refresher Course | 1 | 02/01/2019 | 22/01/2019 | 21 |
| UGC Sponsored Winter School, 2019 Under Refresher | 1 | 02/01/2019 | 22/01/2019 | 21 |

| | | | | |
|--|---|------------|------------|----|
| Course | | | | |
| Recent Themes in Womens Studies: Relevance of a Multidisciplinary Approach | 1 | 06/02/2019 | 26/02/2019 | 21 |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|------------------------------------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| No Data Entered/Not Applicable !!! | | | |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|------------------------------------|--------------|----------|
| No Data Entered/Not Applicable !!! | | |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Our college conducts the audits of all types of income expenditure periodically in regular intervals. The records are maintained both manually through electronic modes. Apart from the internal audits made by the college authority, DPI conducts audits regularly by appointing external agency. College authority for the sake of maintaining transparency arranges for etender, whenever a large amount of expenditure is incurred on.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

| |
|------------------------------------|
| No Data Entered/Not Applicable !!! |
|------------------------------------|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Null | Yes | VIDYASAGAR UNIVERSITY |
| Administrative | No | Null | No | Null |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college authority always motivates students for their academic, social, cultural and ethical development by acquiring interactions with all stake holders. Although the college authority does not follow formally registered parent teacher association, interactions between faculty members and students through parent teacher meeting is a formal phenomenon for a few departments. 1.

Faculty members always give efforts to prevent the girl students from early marriage, which results in increase of female students to 65 of the total student population of the college. 2. Student attendance is always recorded by faculty members for each semester system and parents are informed about attendance records of the students. The college authority arranges departmental meeting with parents along with students and exchange idea and views for betterment of the students. 3. Parents are requested by faculty members to take initiatives for arranging higher education for the student and also give suggestions for future designing of the students.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Post Accreditation initiative(s) (mention at least three) IQAC intimated the principal about the recommendations of the NAAC peer team regarding renovation and modernisation of gymnasium. The authority has taken the matter seriously and resolved to renovate and modernise the gymnasium. It has been decided that new equipments/instruments would be purchased from RUSA grants in the next academic session. It is also resolved, keeping an eye to the recommendations by the NAAC peer team that approximate 50 to 55 computers will be purchased in the next academic session from RUSA grants. To meet up the shortage requirements for the newly introduced CBCS system, it has been decided that new text books amounting to 20 lacs would be purchased as early as possible from RUSA grants. IQAC requests the principal for filling up the vacant teaching and nonteaching posts for smooth functioning of the college in relation to academic and administrative fields. With this objective in view, it has been decided that CSC will be requested to recommend the names of the candidates for vacant teaching posts. Similarly, DPI will be requested for granting permission for filling up vacant nonteaching posts, and also for creating a few new parts at least for the P.G. departments. In spite of sincere initiatives by the college authority as well as PWD, govt. of West Bengal, the renovation of laboratories and construction of golden jubilee building could not be started. Initiative has been taken to resolve the problems which will crop up in the process, so that the work can be started as early as possible.

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | Yes |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|---|-------------------------|---------------|-------------|------------------------|
| 2019 | IQAC organised a meeting for submission of DST FIST proposal. | 01/05/2019 | 01/05/2019 | 01/05/2019 | 8 |
| 2019 | IQAC members prepared the DST FIST | 10/05/2019 | 10/05/2019 | 15/05/2019 | 8 |

| | | | | | |
|-------------------|--|------------|------------|------------|----|
| | proposal and submitted it | | | | |
| 2019 | 3. IQAC arranged a meeting to establish central laboratory for offering research facilities to the faculty members as well as students | 25/06/2019 | 25/06/2019 | 25/06/2019 | 13 |
| No file uploaded. | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|-------------|------------|------------------------|------|
| | | | Female | Male |
| Balance for Better: 'Think Equal, Build Smart, Innovate for Change' | 08/03/2019 | 08/03/2019 | 153 | 87 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| Percentage of power requirement of the College met by the renewable energy sources "Our Bio diversity Our Food Our Health " |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---------------------|--------|-------------------------|
| Physical facilities | Yes | 3 |
| Ramp/Rails | Yes | 3 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------------------------------------|--|--|------|----------|--------------------|------------------|--|
| No Data Entered/Not Applicable !!! | | | | | | | |
| No file uploaded. | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|------------------------------------|---------------------|--------------------------|
| No Data Entered/Not Applicable !!! | | |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|------------------------------------|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

| |
|------------------------------------|
| No Data Entered/Not Applicable !!! |
|------------------------------------|

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Two Best Practices of TamraliptaMaavidyalaya Unnata Bharat Avijan (UBA): Social Activities of NSS 1. Goal: To ensure Central Govt. initiative towards upliftment in economic, education and health related condition of rural and urban slum populations in fruitful manner in nearby locality of the college. In this context these activities involved students of this college a. To sensitize their morale towards social responsibility, b. To overcome lifestyle detachment of different level of socioeconomic understanding. 2. The Context: Under UBA, the NSS unit of TamraliptaMahavidyalaya, undertook community survey in five adopted villages namely, a. Alasuli b. Betkalla c. DhitaiBasan d. Ghasipur e. Kalikapur to organize different awareness campaigns of Dengue, Thalassemia, importance of plastic free environment and ill habits of using open air toilets. 3. The Practices : The NSS unit of the college underwent following activities such as a. construction of rain water management system for agriculture as well as house hold usage b. Installation of Water ATMs for villagers of economically weaker section to provide clean but low cost water. c. Installation of Automatic Sanitary Napkin vending machine to all villagers d. Making traditional Preservation system for betel leaves e. Biological Control of Mosquito through indigenous larvivorous fishes f. Plastic collection Mechanisms and artisans g. Bioflock fish farming for mid day meal in schools 4. Problems Encountered and Resources Required: The NSS volunteer of TamraliptaMahavidyalaya remained in connection with the villagers' regular basis. But the problem that evolved was irregular participations of the volunteers which created inconsistency in up to date development and keeping their motivation intact. The other constraint was lack of fund mobilization that required for timely action. The involvement of local people was initially sufficient but it was gradually declined to nominal participation in terms of regular vigilance and maintenance up keepings. So, it is felt that more monetary requirement and local participation is required to maintain the programme in fruitful manner. Eco Friendly Campus Maintenance: Activities maintained by IQAC 1. Goal: To ensure nature friendly ecosystem as far as practicable within the campus of the college. These activities involved all stake holder of the college to be ecofriendly and eco hospitable in terms of a. Conservation and development strategy of plant and animal within the campus b. Maintenance of local biodiversity in living resources and their exploitation pressure study in collaboration with West Bengal State Biodiversity Board. 2. The Context: Under the programme IQAC of the college undertook following awareness programme to ensure the practice to be fruitful by taking following steps a. Seminar and workshop has been conducted b. Ensure participation of students and teacher and other stakeholders in plantation and growth of plants and biodegradable products within the campus by using open land and ponds of the college. 3. The Practices: The IQAC involved most of the students and

others in the following activities such as a. 35 medicinal plants have been planted and developed, b. Campus remained totally plastic free in terms of regular use deplorables, c. One large Pond Ecosystem has been developed with different species of aquatic animals, d. A centre has been established to study the biodiversity within the campus and locality in collaboration with Biodiversity management committee, TamraliptaMahavidyalaya. 4. Problems Encountered and Resources Required: Regular maintenance of this programme has been a matter of concern in terms of responsibility discharge and on the spot crisis management. Lack of fund was also a matter of concern for its upkeep. The involvement of locality is very much necessary to maintain this programme which was apparently found insufficient.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://tmv.ac.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college pays sincere attention to develop discipline, character, and brotherhood, selfless service among the graduate level students through the National Cadet Corps (NCC) since 1959 with its first captain Prof. Ananga Pal. Students often join the NCC during their graduation where they are given basic education to high level military training. From their training, a sense of patriotic commitment grows in their mind for nation building. As a result they are organizing Plantation programs around the college, regular Blood Donation Camps, Thalassemia Diagnosis Camp etc. Our college cadets participate in the Independence Day and Republic Day Parade which are held at District football ground in the presence of all the district administrative officers. From these activities, many moral values such as selfless service, honesty and hard work and its importance are touched upon to them. TamraliptaMahavidyalaya College NCC is under the unit 55 Bengal Battalion, Head Quarter Kharagpur, West Bengal Sikkim Directorate. Our cadets take part in Motor Cycle Cycle expedition. Some also selected for IMA course at Dehradun, Mountaineering course, Rock climbing course, trekking camp at National level. Our Cadets participate in National Integration Camp, Army Attachment Camp, All India Leadership Camp, and Combined Annual Training Camps. Following are the achievements by our NCC team members:

a) Governor Medal: This medal is given to the cadets on the basis of excellent all round performance in National level competition in New Delhi, in the years 2002 (1), 2003 (3), 2004 (1), 2006 (1), 2007 (1), 2008 (1), 2009 (1), 2010 (1), 2011 (1) and 2012 (1) b) Sahara Academic Scholarship: Sahara India Co. Ltd offers this kind of scholarship for good performance of NCC activates in the years 2002 (1), 2003 (3), 2004 (1), 2006 (1), 2010 (1), 2011 (1) and 2012 (1) c) NCC Cadet Welfare Scholarship: This scholarship offered in each year from West Bengal and Sikkim Directorate and group HQ for the season 20022003 (3), 20032004 (2), 20062007 (1), 20072008 (1), 20082009 (1), 20092010 (1) and 20112012 (1) d) Best Cadet Award: On the basis of excellent performance in NCC activates of National and state level competition the NCC group HQ Kharagpur has given the award. From 2002 to still now 13 students are selected for that.

e) National level Mavlaner Shooting Competition: It is National level competition organized by Director General NCC through NCC directorate every year to select Best Shooter in different types of shooting among the selected NCC cadets (boys girls). 1. Kamal Maity stood 1st in 2006 obtained Gold Medal 2. Nayan Das stand 3rd in 2009 an obtained Bronze Medal. f) NCC Certificate Exam 'B' and 'C': From the year 2002 to 2018 the success rate of 'B' certificate examination is 70 ~ 90 and 'C' certificate examination is 50 ~ 87 g) JUO and SUO In addition to that many cadets achieve various scholarships in

the session 201617, 20172018 and 20182019 like JUO and also get positions in SUO.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. IQAC has determined has established a central laboratory facilities unit to accelerate research activities among faculty members and also in student population. Existing Science Laboratories will be renovated from RUSA Grants in the Coming Session. 2. Upgradation of Gymnasium and purchase of new instruments for betterment of the Physical Education Department. 3. Upgradation of Zoology PG Laboratory from DBT Boost Funding. 4. Automation of Office to offer update Data Management system. 5. IQAC has planned to adopt online feedback system from students, Parents from Alumni. 6. IQAC has planned to improve mentoring system throughout the College. 7. IQAC has planned to purchase more text books from RUSA Grants to enrich the Central Library. 8. IQAC has planned to establish a updated data base system regarding students and faculty member achievements, publication of research article, seminar participation and other academic activities. 9. IQAC has planned to purchase at least 50 Computers from RUSA Grants to offer more Computer facilities to the Faculty Members and Students. 10. NSS Unit of the College has planned to launch different development programmes in five adopted villages from UBA Grants. The Project Work has already been started. 11. Establishment of a local Biodiversity Museum in collaboration with Biodiversity Management Committee, Tamralipta Municipality. This Programme has already been started and BMC Office is established in the College Campus. 12. Organization of more students seminar, Work Shop to gather updated Knowledge in different modern fields. 13. The College authority has planned for beautification of the College Campus, to offer and ecofriendly environment among the faculty members and students. 14. The College Authority has determined to use more Solar Energy as a alternate Energy source and also to harvest Rain Water to Cope up with the energy and water crises of the coming days.