



# YEARLY STATUS REPORT - 2020-2021

## Part A

### Data of the Institution

#### 1. Name of the Institution

TAMRALIPTA MAHAVIDYALAYA

- Name of the Head of the institution **DR. ABDUL MOTIN**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03228-266054**
- Mobile no **08670190803**
- Registered e-mail **tamralipta\_mahavidyalaya@yahoo.co.in**
- Alternate e-mail **abdulmotin61@rediffmail.com**
- Address **ABASBARI, TAMLUK - 721636**
- City/Town **TAMLUK**
- State/UT **WEST BENGAL**
- Pin Code **721636**

#### 2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Semi-Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **VIDYASAGAR UNIVERSITY**
- Name of the IQAC Coordinator **DR. PRITI RANJAN PAHARI**
- Phone No. **9232688767**
- Alternate phone No. **7319210320**
- Mobile **9232688767**
- IQAC e-mail address **iqactm@gmail.com**
- Alternate Email address **priti.pahari@rediffmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://tmv.ac.in/aqar/>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://tmv.ac.in/ac/>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>Nil</b>	<b>2007</b>	<b>31/03/2007</b>	<b>30/03/2012</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.12</b>	<b>2016</b>	<b>16/12/2016</b>	<b>15/12/2021</b>

**6. Date of Establishment of IQAC**

**15/06/2007**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Institutional 1</b>	<b>DST FIST</b>	<b>DST</b>	<b>2020</b>	<b>7100000</b>
<b>Department</b>	<b>DBT BOOST</b>	<b>WB HIGHER EDUCATION</b>	<b>2020</b>	<b>2000000</b>
<b>Institutional 1</b>	<b>RUSA</b>	<b>RUSA, G.O.I.</b>	<b>2020</b>	<b>10000000</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **6**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

DST FIST grant was utilized and laboratory instruments installed as a part of effective utilization.

Special awareness programmes were organized in order to strengthen the fight against COVID-19

Online mode of teaching-learning in UG and PG programs was adopted.

One month certificate course on YOGA was organized.

The aim of a green campus through the plantation of trees and development of water conservation strategies within the campus was actualized

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Utilization of DST FIST grant	Laboratory instruments have been installed
Awareness programmes about COVID19	Students were awared by different webinars, poster, banners.
Online mode of teaching	Regular online classes were organised through Google Meet and other online platforms
Introduction of YOGA certificate course	One month YOGA certificate course has been organised on 5th February, 2021
Organisation of WEBINARS	Different WEBINARs were organised regarding COVID19 awareness, Cybercrime, Relevance of literature practice, International Mother Language day celebration, etc.

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>TAMRALIPTA MAHAVIDYALAYA</b>
• Name of the Head of the institution	<b>DR. ABDUL MOTIN</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>03228-266054</b>
• Mobile no	<b>08670190803</b>
• Registered e-mail	<b>tamralipta_mahavidyalaya@yahoo.co.in</b>
• Alternate e-mail	<b>abdulmotin61@rediffmail.com</b>
• Address	<b>ABASBARI, TAMLUK - 721636</b>
• City/Town	<b>TAMLUK</b>
• State/UT	<b>WEST BENGAL</b>
• Pin Code	<b>721636</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Semi-Urban</b>
• Financial Status	<b>Grants-in aid</b>
• Name of the Affiliating University	<b>VIDYASAGAR UNIVERSITY</b>
• Name of the IQAC Coordinator	<b>DR. PRITI RANJAN PAHARI</b>
• Phone No.	<b>9232688767</b>

• Alternate phone No.	7319210320				
• Mobile	9232688767				
• IQAC e-mail address	iqactm@gmail.com				
• Alternate Email address	pritti.pahari@rediffmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://tmv.ac.in/aqar/">https://tmv.ac.in/aqar/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://tmv.ac.in/ac/">https://tmv.ac.in/ac/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	Nil	2007	31/03/2007	30/03/2012
Cycle 2	A	3.12	2016	16/12/2016	15/12/2021
<b>6.Date of Establishment of IQAC</b>			15/06/2007		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional	DST FIST	DST	2020	7100000	
Department	DBT BOOST	WB HIGHER EDUCATION	2020	2000000	
Institutional	RUSA	RUSA, G.O.I.	2020	10000000	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>6</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
DST FIST grant was utilized and laboratory instruments installed as a part of effective utilization.		
Special awareness programmes were organized in order to strengthen the fight against COVID-19		
Online mode of teaching-learning in UG and PG programs was adopted.		
One month certificate course on YOGA was organized.		
The aim of a green campus through the plantation of trees and development of water conservation strategies within the campus was actualized		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Utilization of DST FIST grant	Laboratory instruments have been installed
Awareness programmes about COVID19	Students were awared by different webinars, poster, banners.
Online mode of teaching	Regular online classes were organised through Google Meet and other online platforms
Introduction of YOGA certificate course	One month YOGA certificate course has been organised on 5th February, 2021
Organisation of WEBINARS	Different WEBINARS were organised regarding COVID19 awareness, Cybercrime, Relevance of literature practice, International Mother Language day celebration, etc.
<b>13.Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
NA	Nil
<b>15.Multidisciplinary / interdisciplinary</b>	
<b>16.Academic bank of credits (ABC):</b>	
<b>17.Skill development:</b>	



**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

**20.Distance education/online education:**

### Extended Profile

#### 1.Programme

1.1

25

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	No File Uploaded

#### 2.Student

2.1

3118

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2

504

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3

846

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	68
File Description	Documents
Data Template	No File Uploaded
3.2 Number of sanctioned posts during the year	75
File Description	Documents
Data Template	No File Uploaded
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	48
4.2 Total expenditure excluding salary during the year (INR in lakhs)	23653701
4.3 Total number of computers on campus for academic purposes	135

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The curriculum is prepared and developed by the Board of Studies of the respective subjects of the affiliating university, Vidyasagar University. At the commencement of an academic session, following an induction meeting, students are informed about the framework of the academic calendar,

class routine, tentative dates of internal assessments, parent-teacher meeting, seminar lectures, student presentations, group discussions, quiz, educational field trips, etc. The syllabus is uploaded on the college website for easy access of the students. The syllabus is apportioned among the teachers who take recourse to innovative teaching methods, mentoring mechanisms, and remedial classes. The college invites eminent scholars from various fields to deliver special lectures. College provides adequate infrastructure and amenities like microphones, LCD projectors, well-equipped laboratories that augment the teaching-learning process. The College library is well equipped with the latest books and E-resources. The library functions in conjunction with the teachers in order to equip the library with books in keeping with the changing syllabi of different subjects. Teachers attend various refresher & short-term courses, workshops to keep themselves abreast of the recent developments in academia. Co-curricular and extracurricular activities like games and sports, cultural activities, extension activities through NCC and NSS, and value-added courses are offered for overall development and outcomes. Feedback regarding curriculum from all stakeholders is collected and action is taken to enrich the learning process.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares an academic calendar at the beginning of each academic year. The academic calendar follows the general guidelines provided by the affiliating University but owing to the inherent difference between the rules and structures of the University and college, there is the need to tailor the academic

calendar posited by the University to suit the specific requirements of the college. The academic calendar includes the program of examinations and the same is then communicated to the students through the college website. Short notice is issued by the respective departments informing their respective students about internal assessments. The consequent process of evaluation, allows the students to make a note of their own progression through the perusal of their corrected answer scripts which are clearly indicative of their errors and lacunae. The academic calendar also includes a list of holidays, special days of celebration, games, and cultural activities.

It is to be noted that alongside the academic calendar, the students are also informed about the registration process, dates of filling up relevant forms, etc. through the college website.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://tmv.ac.in/ac/">tmv.ac.in/ac/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

25

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

60

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has organized various programme to promote ethical and human values. The PG Section of the Department of History in collaboration with the IQAC of the institution has organized a seminar on the topic of Vidyasagar in the light of the renaissance. The institution has also observed the 160th Birth Anniversary of Rabindranath Tagore, the 125th birth anniversary of Netaji Subhas Chandra Bose with fitting grandeur and reverence. In addition, there have been celebrations of 74th Independence Day and 72th Republic Day in honour of our nation. On the august occasion of International Women's Day, a seminar was organized by the Women's Empowerment and Anti Sexual Harassment Cell of the college. The faculty members and students of the institution celebrated the National Youth Day on the 159th Birth Anniversary of Swami Vivekananda on 12th January 2021. For the physical, mental and spiritual upliftment of the students, the institution had organized a month-long Yoga PrasikshanCampcommencing from 5th February 2021. The college has also organized a Relief Camp for Yaas victims. In order to maintain a green campus, a number of plants were planted on World Environment Day dated 5th June 2021.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

210

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="http://www.tmv.ac.in/feedback/">www.tmv.ac.in/feedback/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://www.tmv.ac.in/feedback/">www.tmv.ac.in/feedback/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

1272

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

278

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

On the basis of the results of the internal assessments taken periodically, students are identified as slow or advanced learners. With the aim of improving the slow learners, special



classes are allotted. They are also urged to consult with the individual teachers to order to understand how to improve themselves best. The faculty member also counsels individual students if they express the need for such individual attention. Through mentoring practice, teachers identify the causes of their relatively poor learning process and help them in overcoming their obstacles. Advanced learners are also provided special classes for further improvement of their performances. In PG Courses, special seminar classes are arranged by the concerned department where lectures are delivered by reputed and eminent personalities of the respective fields. The institution also organizes invited lectures on various current topics by experts in the concerned area.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3118	116

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college believes in the adoption of students centric methods to enhance student involvement as a part of participative learning and problem-solving methodology. Specifically, Students centric Teaching Methods are reflected in project work, Field visits, Industrial visits & guest lectures. Students centric methodology include

- For Real-time exposure, students are encouraged to participate in National level seminars.
- Debates are organized in many of the subjects where students are required to come with different opinions, thought processes thus the learning process gets justified

in the argue-mental way of learning.

- Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations.
- Audio- Visual methodology, Laboratory method, Google Classroom, Industrial Visits, Field Work, and Projects are some of the means utilized by the Departments to provide experiential and participative learning.
- The faculty identifies and proposes Academically significant Field visits and Surveys.
- Invited lectures by eminent experts from industry and academics across the world are organized to supplement the teaching-learning process and to provide experiential learning.
- Several acitivities are undertaken under Swatch Bharat Programme to motivate all the stakeholders of the college for all-around development of the college campus and to instill the spirit of teamwork for social and national development.
- Quizzes are conducted by subject teachers in all UG and PG programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

While the institution has always tried to implement ICT-based teaching methods, the crisis of the global pandemic made it inevitable to rely almost exclusively on technology and the internet for conducting the teaching-learning process. The online method of teaching-teaching, as well as examinations - both internal assessments and semester-end examinations - has been adopted since the advent of the pandemic. Google Meet has been the preferred platform for the arrangement of these processes. Study materials have been regularly provided to the students via the college website as well as through online student groups. In order to facilitate the virtual mode of teaching-learning, the college has made provisions for increased number of smart classrooms. Moreover, each department has been provided with a greater number of computers with broadband internet facility. Many classrooms have also been equipped with LCD projectors for increased ICT-

based teaching-learning. It is the goal of the college to enhance the virtual teaching mode further so as to benefit students more than at present.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

115

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

68

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

44

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

918

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The examination system followed by the college abides by the framework of the examination stipulated by the affiliating university. Accordingly, internal assessments are arranged at regular intervals with their number following the prescription of the guidelines from the Controller of Examinations Section of the affiliating university. Internal evaluation has been conducted both for the UG and PG sections of the 2020-21 session via the online mode owing to the COVID-19 pandemic. For the papers bearing 6 credits, two internal assessments of 10 marks each were conducted while for papers of 2 credits, one internal assessment of 5 marks was carried out. The students are given an approximate time frame at the commencement of each semester about when they can anticipate their internal assessments. They receive the final

announcement in the form of short notifications delivered at least seven days in advance from the due date of the examination. The examinations follow the pattern of MCQ or objective-type questions that necessitate the students to thoroughly familiarize themselves with the minutiae of the topics that they are being tested on. Once evaluated, students are given the opportunity of addressing their lacunae by improving upon their performances already delivered. Teachers undertake discussions about the questions and answers of the assessments already taken place and give detailed advice on how the students can better their answers. Overall, the process of internal assessment is transparent and its aim is to make the learner aware of his or her own academic progress at every step.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

This institution strives to make the process of internal evaluations a productive and time-efficient one so that the students can best gauge the rate of progress that they are achieving at any given point of a semester. The teachers adopt a student-friendly approach both while preparing for them for examinations as well as after when they need guidance to clarify how they can best improve their academic performance. Owing to this awareness and sense of responsibility being consciously maintained by the teachers, there generally do not occur cases of grievances involving internal assessments. The scheduling of the examinations also takes into account the convenience of the students and is never abrupt. In any rare case of dissatisfaction of the students about the process, they are welcomed to share their concerns with the faculty members of the concerned department in an open and honest dialogue where the teachers can understand the difficulty faced by that particular student and advise him or her about how to best overcome it. The Department also notes the incident so that if any corrective measure needs to be adopted, it can be done so in the future.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our college offers sixteen (17) UG Honours Programmes and BA, B.SC, B.Com. General Degree (Programme), four (4) PG Programmes and B.Ed Programme. They aim at orienting the learners in pursuing Discipline Specific higher studies and preparing them for employment. They also learn how to communicate with others and acquire the ability in participating civic life. They gain ideas about the nation and its development, different values, and understand the issues of environmental context etc. They also acquired the ability to think independently and act accordingly. In fine apart from expertise in respective fields, students are imbued with the realization of human values, become responsible and dutiful citizens and develop a critical temper and creative ability.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our college offers sixteen (17) UG Honours Programmes and BA, B.SC, B.Com. General Degree (Programme), four (4) PG Programmes and B.Ed Programme. They aim at orienting the learners in pursuing Discipline Specific higher studies and preparing them for employment. They also learn how to communicate with others and acquire the ability in participating civic life. They gain ideas about the nation and its development, different values, and understand the issues of environmental context etc. They also acquired the ability to think independently and act accordingly. In fine apart from expertise in respective fields, students are

imbibed with the realization of human values, become responsible and dutiful citizens and develop a critical temper and creative ability.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

846

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://tmv.ac.in">tmv.ac.in</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://tmv.ac.in/sss/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

108

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution provides an environment that is conducive to the development of Innovative practices of engaging with the acquiring



and transfer of knowledge. The institution has a central laboratory for individual research work. PG students are inducted into research through their pursuit of individual project work. They also actively engage in field study thereby learning an important aspect of research work. Students also produce research articles that are published in various academic journals. The college authority is a constant source of encouragement for the faculty members to involve themselves further and deeper in research works. In PG courses, guest lectures from different institutions are invited to deliver special lectures for PG students. The institute has also organized different webinars during the Covid-19 pandemic situation regarding relevant and topical issues.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	<a href="https://tmv.irins.org/#">https://tmv.irins.org/#</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

61

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

25

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute organized a special campaign on the "Fight Against COVID-19" on 24 January in association with college NSS unit students have actively participated in that programme, NSS unit of

Tamralipta Mahavidyalaya in collaboration with District AIDS prevention and control unit (DAPCU), DH & FWS Govt. of West Bengal, organized the " COVID-19 Awareness Programme" on 20th May 2021. On World AIDS Day (1 st December 2020) a Tree Plantation Programme was organized by the institute. A Relief Camp was organized from 26th May to 3 rd June 2021 for Yaas Victims. All these activities were possible due to the active participation of the students and activities flourish their social responsibility

Date

Topic

Report

13.11.2020

Installation of sanitary napkin pad VENDING MACHINE

Three sanitary napkin pad VENDING MACHINES were installed at

Betkalla Milani Vidyanikatan, Byabattarhat Adarsha High School (HS) and Tamralipta Mahavidyalaya. This is under the UBA scheme. Approximately 1500 girl students are benefitted from the initiative.

12.01.2021

National Youth Day Celebration

On 12.01.2021, Tuesday, Tamralipta Mahavidyalaya under the aegis of IQAC of this college celebrated National Youth Day on the 159th Birth Anniversary of Swami Vivekananda. On this occasion, the President of Tamluk Ramakrishna Mission Swami Srutisaranandaji Maharaj was present as the chief guest. President Maharaj, Principal Dr. Abdul Motin, faculty members, non-teaching staff, and students paid their deepest respect and admiration by offering flowers and garlanding the statue of Swami Vivekananda installed on our college campus. In the seminar hall, a brilliant seminar was organized. After scintillating deliberation of Dr. Paramesh Acharya (Bengali Dept.) and Samir Kumar Maity (Commerce Dept.), Swami Srutisaranandaji Maharaj discussed life and works of Swami Vivekananda and its relevance in the present-day world. Principal Dr. Abdul Motin and Secretary to Teachers' Council Dr. Anil Kumar Chakraborty also presented their outstanding and attractive thoughts on the necessity of the teachings of Swami Vivekananda in

the contemporary Indian scenario. Coordinator of IQAC Dr. Priti Ranjan Pahari (Zoology Dept.) anchored the entire event successfully with the assistance of selected NCC Cadets of our college.

In fact, Swami Vivekananda is unequivocally considered an icon for his fearless courage, positive exhortations to the youth, his broad outlook on social problems, and countless lectures and discourses on Vedanta philosophy. For him, "Education is not the amount of information that is put into your brain and runs riots there, undigested all your life. We must have life-building, man-making, character-making, assimilation of ideas." It is rightly said that Swamiji's mission was both national and international. A lover of mankind, he strove to promote peace and human brotherhood on the spiritual foundation of the Vedantic Oneness of existence. A mystic of the highest order, Vivekananda had a direct and intuitive experience of Reality. In Swamiji's own words "All love is expansion, all selfishness is contraction. Love is therefore the only law of life. He who loves lives, he who is selfish is dying. Therefore, love for love's sake, because it is the law of life, just as you breathe to live."

24.01.2021

Depute of NSS volunteers for National Means-cum-Merit Scholarship examination in different schools

A group of 40 NSS volunteers was deputed to Hamilton High School, Demari High School, Kulberia Bhimdev Adarsha Vidyapith (K.B.A.V), Shalgechhia High School, Daharpur High School, Town School to help the school authority for smooth conduction of the National Means-cum-Merit Scholarship examination on 24.01.2021 during this pandemic situation.

05.02.2021-06.03.2021

One month certificate course on YOGA

On 05.02.2021, Tamralipta Mahavidyalaya inaugurated a month-long Yoga Training Camp (Yoga Prasikshan Sibir). The camp was inaugurated by honorable District magistrate Sri Bivu Goyel. Dr. Abdul Motin, principal, Dr. Priti Ranjan Pahari, Coordinator, IQAC, Sri Krushna Chandra Patra, Asstt. Professor of Education, Sri Kalipada Samanta, Accountant, several staff members, and a

good number of enthusiastic student participants were present in this ceremony.

Yoga is an art of healthy living. With today's lifestyle, people tend to forget about their physical and mental health accumulating stress and fatigue in the body. Yoga incorporates breathing exercises, meditation, encourages relaxation, and reduces stress. An everyday practice will, therefore, result in improved posture, improvement in lung capacity, boosting memory, and help build up a state of mind while discovering the innermost potential.

08.03.2021

Celebration of International Women's Day

International Women's day was celebrated to pay homage to the women's society as well as to aware the girl students about their legal rights and women's empowerment.

30.03.2021

Training Camp for NCC cadres of 55 Battalion

A training camp was organized for all cadres of NCC, 55 battalions in the college campus.

01.10.2020-01.04.2021

SPIT FREE INDIA movement

A movement for SPIT FREE INDIA was organized with NSS units of Tamralipta Mahavidyalaya in collaboration with Narayana Group and EPSON. Dr. Sovan Samanta received Gold Medal for this movement. This movement is relevant all the time specially breaking the spreading of COVID19.

05.06.2021

Relief camps FOR YASS

Relief camps have been arranged at the initiative of Tamralipta Mahavidyalaya with the help of Tamralipta Municipality for Cyclonic Storm "Yaas" victims from 26-05-2021 to 03-06-2021. The College Authority, Tamralipta Municipality, and the Student Union

of the College have been specially assisted in the said work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1500

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

## 3.5 - Collaboration

### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

#### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

9

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution comprises five buildings namely Administrative and Library Building, Arts Block, Annex to Arts and Science Block, Science Block, and B.Ed. Block. There are forty-eight (48) classrooms including six newly constructed large rooms ranging from thirty (30) seat capacity to one hundred and eighty (180) seat capacity for effective utilization of space. In addition, there are two (2) seminar rooms well equipped with multimedia access. There exists a total of twenty-four (24) laboratories belonging to different departments alongside the Central Computer Laboratory. These laboratories are updated every year as per the requirement of the syllabus and enhancement of intake capacity of the respective departments. There are three (3) classrooms with the provision of using LCD Projector and six (6) newly constructed rooms that are under the process of being converted into smart classrooms.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides ample opportunities for the students to



perform in different co-curricular activities including both indoor and outdoor sports. A large playground measuring 399.85 sq. mt. is located in front of the Arts and Science Block and it has been systematically developed for all sorts of outdoor games and sports activities. The boys' common room measuring 59.92 sq. mt. is well equipped for indoor games like Table Tennis, Carom, and Chess. The girls' common room measuring 78.69 sq. mt. is also equally equipped for indoor games like Ludo, Chess, Table Tennis. The students' union room has also facilities for indoor games. The institution has a Gymnasium measuring 65.96 sq. mt. furnished with Barbells, Dumb Bells, Bench Press, Pull-up Bar, DippidsBar, Lat Pull Down Machine, Leg Duve machine, Calf machine, Abdominal Bench, Preacher Cures, Hyper Extension Bench and Deeps Bar. The institution has an auditorium with the capacity of eight hundred seats to serve as an ideal venue for the staging of plays, music, extempore lecture, debate, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

106.84252

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is partially automated in our college. The software used for running the Library Management System is 'KOHA' which was procured & installed in 2016. The KOHA version in use is 3.20.02.000. The majority, of the library operations like Circulation and Catalogue ( OPAC ), are automated. A total database of 44900 books has been uploaded to this software. The institutional repository has been built up with help of D-Space. Old question papers, journals & magazines published by the College are available here.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

611952

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

00

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has installed college Management software for the smooth running of the management practice. The college has installed Google Domain for the formation of the institutional e-mail address as well as the Google Meet platform. A new internet connection has been provided to 58 computers. Each and every department get facilities of internet connection. Lan Wi-Fi system already exists in the institute.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

58

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**      **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

48.02773

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The departmental laboratories are maintained with the help of the laboratory assistants. These laboratory assistants play an important role in the upkeep of the instruments and equipment of the laboratories as well as inventories of the chemicals needed

for the laboratories to function properly. After installation, new instruments in laboratories are registered immediately in log books. when a technical problems arises, instruments thoroughly checked by expert technicians. Stock register is also maintained for chemical in laboratories. The Central Library is well maintained by two efficient librarians a well as a skilled support staff that is necessary for the proper functioning of such a vast library. Stock verification is a common practice in central library. Old books and documents are well maintained through cleaning and dusting. The responsibility of maintaining the Gymnasium and the playground is shouldered by the Department of Physical Education. The computers are looked after by the Department of Computer Science who also hire services of skilled technicians as and when required. The Building sub-committee is present to address the needs of the physical infrastructure of the college and it discharges its duties with the help of an engineer who provides his professional advice for the best interests of the conditions of the various buildings within the college campus

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

670

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

459

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	<a href="http://www.tmv.ac.in">www.tmv.ac.in</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

48

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

166

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities



### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Students' Union is a very important organ of the college through which one of the prime stakeholders of the institution, the students, can make their voices heard loudly and their presence felt in the policies adopted by the institution for its general welfare. The G.S. of the Students' Union is a member of the Governing Body. Students are empowered to take part in different activities relating to their interests and the overall development of the college. The G.S. brings to the notice of the principal/college authority/IQAC any issue that the students want particular attention paid to in matters relating to academic and administrative affairs of the college. Sometimes the students forward the problems faced by them through their representatives to the Students' Union as listed below:

- Student Welfare and Social Secretary
- Boys' Common Room Secretary
- Girls' Common Room Secretary
- Cultural Secretary
- Game Secretary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the College, though formed in 1988, was recognized in 2006, and has been registered under West Bengal Act XXVI of 1961 (Regn. No. S/1L/50532 of 2007-2008). The Association has been earnest and sincere in its contribution towards the overall upliftment of the college in its own way. It continues to engage in the enhancement of the academic activities as well as extra-curricular activities that are undertaken for the welfare of the students. The other activities of the Alumni Association are the following:

- It organizes regular meetings every year. These meetings give an opportunity to the college for benefiting from the suggestions of the illustrious alumni members. These suggestions provide newer avenues for the college to better

itself.

- It organizes an annual athletic meet every year alongside other cultural programmes as well.
- It participates in Blood Donation Camps organized by NSS, NCC, and the Students Union of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** Every institution has a vision on its own to fulfill its aims and objectives and progress in a well-planned way. Our college is no exception. The vision of our college is to achieve excellence in higher education, to build leadership by imparting sound and value-based education, to ensure sustainable growth and development for a radical change in the socio-economic sphere.

**Mission:** The College constantly endeavors to ensure the all-around development of the students in a mission mode by developing their habits and characters. The college does also believe in the fact that no society can develop properly without literacy as well as personality. Hence the institution keeps no stone unturned to ensure the growth of 'intelligence plus character'. The emblem of the college has been chosen in accordance with the mission and vision of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Governing Body of the college is a glaring example of the decentralization of power and the democratization of management. The Governing Body (G.B.) is formed with nominees from different sectors as well as following a democratic methodology of representation. Different policies are adopted by the G.B. and are executed by the principal of the college with the help and support of the I.Q.A.C. as well as other important subcommittees. The need for the introduction of newer actions and requisite steps are sometimes recommended by teachers as well as members of different sub-committees, NCC, NSS, etc. These proposals are mediated by the principal with whose approval, these are placed before the G.B. After proper evaluation of the pros and cons, the G.B. decides on the merits of these proposals and sanctions them accordingly. In this way, the college administration runs in a two-way process from top to bottom and vice versa. This testifies to the participative character of the college management system where the stakeholders can make their needs heard and addressed.

#### Case Study

The I.Q.A.C. advised the Games & Sports subcommittee as well as the department of physical education to organize a month-long Yoga Camp to train the students on the best possible fitness practices amidst the crisis of the COVID-19 pandemic. Accordingly, The Games & Sports subcommittee, with the help of the Department of Physical Education, chalked out a detailed plan of the program and submitted the same to the principal. The principal discussed the matter with the I.Q.A.C. & Finance subcommittee. After having gained the approval from the Finance subcommittee, the principal placed the proposal for discussion in front of the G.B. who went ahead to approve it. Consequently, the Yoga program was successfully organized by the Department of Physical Education.

This case study clearly bears testimony to how the management system of the college functions through the participation of its various stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC of the college engages in planning regarding the teaching-learning process as well as the overall development of the institution. The action plans are approved in the deliberation of the Governing Body and are placed in front of the Teachers' Council. The Teachers' Council is an important forum where issues related to academic matters and the overall development of the college, in general, are discussed in detail. The principal and faculty members maintain regular interaction with the students. The various sub-committees and cells, after convening within themselves, undertake action plans which are integrated within the overall functions of the college. Both the principal and IQAC get feedback from all Heads of the departments about the progress of the teaching-learning process and the functioning of their respective departments.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of the college may be described as follows.

In the hierarchy of the administration, Governing Body of the college is placed on the top. It is constituted with Nominated President by the Govt. Of WB two Govt. Nominee, one nominee from HEC, two nominees from the affiliating university i.e. Vidyasagar University, three elected teachers' representatives, one elected

non-teaching representative, one student representative, and the principal. All policies are formulated in the meeting of the G.B. with the assistance of various sub-committees formed for the purpose in a participatory manner. The principal is the executive authority of the college and empowered to implement all the policies & decisions taken by the G.B. Under the G.B. there are several committees, sub-committees, cells, and councils, like IQAC, Teachers' Council, Students' council, Admission, Finance, Purchase committees, SC/ST Cell. The college always encourages a mechanism of decentralization by providing operational authority to various committees. All the policies & decisions regarding academic, administration, and other related issues adopted by the IQAC, Councils, and different Sub-Committees are placed in the G.B. for approval and executed by the principal again with the help of the related sub-committees, IQAC, Councils, and other bodies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Teaching Staffs****Non- Teaching Staffs**

Advance against salary in an emergency.

Access to cheap & easy loans through the college credit Society.

The Facility of Gym

The facility of Staff Quarter

Advance against salary in an emergency

Cheap & easy loan through the college credit Society.

Financial assistance in Medical Emergency

the Facility of Gym

The facility of Staff Quarter

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year



File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our college follows a systematic mechanism for assessing the performance of teachers. Teachers are required to stay at college for at least a certain period. They are also required to ensure their biometric attendance, besides their attendance in the attendance Register. They are allotted various duties besides teaching and evaluation works. All these activities are considered with proper weightage while processing their applications for promotions. They are required to take prior permission submitted to show cause for any kind of their absence from the college. They have to take a no-objection certificate for attending RC, OP, FDP, and Spot Evolution programme and to report immediately after the competition.

The performances of the NTS are also monitored by the college. Each and every NTS are arraigned with duties. They are also required to ensure their biometric attendance besides their attendance in their attendance register. They are also required to take prior permission for any kind of absence from the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

The institution conducts both internal and external audits. All types of receipts and payments are verified at the end of each day. Payments made in lieu of vouchers for small expenses are also cross-checked for verifying their amounts. Accordingly, the records of the same are maintained both manually and digitally. Apart from the internal audit made by the college authority, D.P.I. Govt. of West Bengal conducts audit annually through their external agency. If for any reason, the audit report is not satisfactory, the Government pay packet for the salary of the employees may be withheld.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a state-aided college, our institution has a very limited scope of mobilizing resources. The very perception present among the commons is that as the institution is Govt. aided; it is the duty of the Govt. to arrange funds for various developmental activities. However, the college authority collects funds from the students in the form of different fees. Very recently, we have stated pisciculture in a pond situated on the college campus. The

college also approaches MP MLA. and different Institutions/Bodies for specific and CSR funds.

The funds so collected are utilized for various activities in consultation with the Finance committee. A budget is prepared at the beginning of each financial year. Transparency is maintained everywhere. Each and every purchase is materialized through the purchase committee by inviting quotations in the College Notice Board, College website, Newspapers, and through e-tenders. All the transactions are audited both internally and externally by a professional auditor employed by the state Govt.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. To develop the culture of research among the faculties as well as post-graduate students, the IQAC of the college took the initiative to establish a Central Research Centre with the help of the Research Sub-committee of the college. The IQAC prepared a detailed plan setting up the research and submitted it to the affiliating university which has given its consent and very soon there will be an inspection at an early date.

2. The IQAC has given more importance to making the campus green and eco-friendly. The IQAC instructed the NSS units for plantation and beautification of the pond of the college. Many flowering plants, as well as decorating plants, were planted inside the campus. The IQAC also took initiative to make the campus plastic and pollution-free.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college is actively involved in the plans and programmes adopted by the departments and implementation of those as well as in dealing with any problems or grievances of the students. The IQAC prescribes effective measures in total quality management practice for the teaching-learning process for all stakeholders. IQAC provides efforts to ensure the overall academic development of the students as well as the teachers in a secure and congenial environment. From the very beginning, students are guided, inspired, and motivated so that they may channelize their time and energy in the most effective way.

The IQAC carefully peruses the results of each semester examination and accordingly recommends ways for improving the learning process of the students. Regular meetings between parents and teachers are recommended alongside individual guidance to any student lagging behind. Feedback from the students is solicited through feedback forms and teachers are recommended to act upon the feedback received in the process. The IQAC of the college is continually engaged in the improvement of the teaching-learning process, students' project work, field study, etc. so that students can enhance their all-around performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women's Empowerment and Anti Sexual Harassment Cell, in collaboration with the IQAC, has celebrated International Women's Day on 21st February 2021. On the occasion, a seminar was organized on the topic of Awareness about cyber-crimes. The institution has a well-organized Women's Empowerment and Anti Sexual Harassment Cell which has a separate extended wing called a legal cell. Both these cells are engaged in spreading awareness against sexual harassment, self-reliance, and women's rights in general. For female students, there is a two-storied Girl's Hostel. The institution also provides a separate Girls' common room where a sanitary napkin vending machine has been installed for the easy accessibility and hygiene of the female students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures**  
**Solar energy**  
**Biogas plant Wheeling to the Grid**  
**Sensor-**

**B. Any 3 of the above**

**based energy conservation Use of LED bulbs/  
power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution provides facilities for waste management practice. Degradable wastes are deposited in a special chamber and allowed to decompose. Then these decomposed materials are used as manure in the garden. There is a vermin composting chamber within the campus. Selected biodegradable material is converted into vermin compost. This vermin compost is applied as manure. Solid waste is also dumped in the special cemented chamber and in week interval is collected by municipality waste collector and is allowed in solid waste management practice.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**C. Any 2 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and**

**C. Any 2 of the above**

**facilities for persons with disabilities  
(Divyangjan) accessible website, screen-  
reading software, mechanized equipment  
5. Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies  
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is exercising constant vigilance in order to maintain the secular character of the college and providing an inclusive environment is of top priority to the college. Accordingly, the college celebrates the spirit of communal harmony, national integration, and global citizenship through the varied occasions feted at the institution. The observance of Republic Day, Independence Day, Nation Youth Day, Constitution Day, is all aimed not only to honor our country but also to create awareness about India's rich tradition of peaceful co-habitation and mutual respect for the numerous different communities that have called India home since centuries. Celebration of the birthdays of eminent personalities like Rabindranath Tagore, Netaji Subhas Chanda Bose, Sarvapalli Radhakrishnan provide opportunities to revisit the philosophies of these great people who serve as eternal inspiration to value humanity and practice inclusivity. Alongside this, activities of NCC and NSS also foster a sense of discipline and dedication to society within the members. Any discriminatory practice is strictly abjured from in the college as a whole.



File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution conducts some special programmes to sensitize students and employees for the constitutional obligation, values, rights, duties, and responsibilities of citizens. The constitution day is observed on 26th November every year to make the students and employees aware of the constitutional obligation, values, rights, duties, and responsibilities of citizens. Apart from the constitution day, the institution celebrates special days like Voters Day, Republic Day, Independence Day, Birth Day of Netaji Subhas Chandra Bose, and National Youth Day through which students and employees are motivated to the rights duties, and responsibilities of citizens. NCC, NSS along with other stakeholders of the college play a vital role in celebrating this occasion. Many social groups and Organizations like the District Legal Services Advisory Cell, Department of Information of Culture, Govt. of West Bengal, etc., also join the occasion.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for**

**D. Any 1 of the above**

students, teachers, administrators  
and other staff 4. Annual awareness  
programmes on Code of Conduct are  
organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

List of Webinars/Celebrations organized during July, 2020–June, 2021

#### Webinars/Celebrations

Date

Organized by

“Pandemic Covid-19 and Its Impact on Banking, CSR and Environment”

30th July, 2020

Department of Commerce

College Foundation Day

2nd August, 2020

Tamralipta Mahavidyalaya in association with IQAC

74th Independence Day

15th August, 2020

Tamralipta Mahavidyalaya in association with IQAC

"Partition: Its Impact on Society and Economy"

15th Sept., 2020

Dept. of History and IQAC

"Vidyasagar in the Light of Renaissance"

25th& 26th Sept., 2020

Dept. of History and IQAC

"Brain in Covid-19"

3rd October, 2020

Dept. of Physiology and IQAC

"Dealing with Covid-19 Pandemic Situation - It's Biological and Medical Aspects"

9th October, 2020

Dept. of Zoology and IQAC

Tree Plantation on World AIDS Day

1st December, 2020

Tamralipta Mahavidyalaya in association with IQAC

Special campaigning on Fight against COVID 19

6th January, 2021

Tamralipta Mahavidyalaya in association with its NSS Units

National Youth Day on the 159th Birth Anniversary of Swami

Vivekananda

12th January, 2021

Tamralipta Mahavidyalaya in association with IQAC

125th birth anniversary of Netaji Subhas Chandra Bose

23rd January, 2021

Tamralipta Mahavidyalaya in association with IQAC

Special campaigning on Fight against COVID 19

24th January, 2021

Tamralipta Mahavidyalaya in association with its NSS Units

72nd Republic Day

26th January, 2021

Tamralipta Mahavidyalaya in association with IQAC

Yoga Training Camp (Yoga Prasikshan Sibir)

5th February, 2021

Tamralipta Mahavidyalaya in association with Phy. Edn. Dept.

"International Mother Language Day"

21st February, 2021

Tamralipta Mahavidyalaya in collaboration with District Office of Dept. of Information and Culture, Govt. of West Bengal

"The Relevance of Literature Practice"

22nd & 23rd February, 2021

Dept. of Sanskrit (PG), Bengali (PG) and IQAC

"Awareness Programme on Cyber Crime" on International Women's Day

8th March, 2021

Tamralipta Mahavidyalaya in association with Women Empowerment and Anti-Harassment Cell

160th Birth Anniversary of Rabindranath Tagore

9th May, 2021

Tamralipta Mahavidyalaya in association with IQAC

"Covid 19 Awareness—Role of NSS"

20th May, 2021

NSS Units of Tamralipta Mahavidyalaya in collaboration with District AIDS Prevention and Control Unit (DAPCU), DH&FWS, Govt. of West Bengal

Relief Camp for 'Yaas' Victims

26th May—3rd June, 2021

Tamralipta Mahavidyalaya in association with IQAC

Tree Plantation on the occasion of World Environment Day

5th June, 2021

Tamralipta Mahavidyalaya in association with IQAC

International Day of Yoga

21st June, 2021

Tamralipta Mahavidyalaya in association with IQAC

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 7.2 BEST PRACTICES

#### 1. Title: Establishment of the Central Research Laboratory

Keywords: research, experiment, analytical study, laboratory

#### 2. Objectives:

a) To inculcate the practice of research within the scope of daily academic pursuit of the institution.

b) To induct the students entering the PG phase of their academic careers into the process of systematic research activity.

c) To nurture the spirit of independent research enquiry in the young learners.

#### 3. The Context:

The institution, being a college and primarily focusing on undergraduate studies, is limited in the scope of research activities that the students can pursue. Moreover, the laboratories were not sufficiently equipped for undertaking of serious research work by the faculty members. But the introduction of the PG program has helped broaden the horizon for research. The forthcoming addition of PG sections to greater number of science departments is expected to add to the process. The framework of laboratories is also posed for improvement as the grants from DIST-FIST have enabled the building of better equipped laboratories.

#### 4. The Practice:

A Central Research Laboratory is not a common feature that can be easily found in an undergraduate college of this state. The teaching-learning process of the colleges is naturally restrictive and do not allow enough room for independent research activities. However, to empower scientific learning, the involvement of advanced research activity is indispensable. Tamralipta Mahavidyalaya is striving to inculcate that culture in within its range and scope. Thus, in spite of the financial constraints, the college aimed to seek financial support from varied sources that enable the actualization of the kind of laboratory that it envisioned. Having been successful in securing the same, the college prepared a step-by-step blueprint for the materialization of the Central Research Laboratory. The detailed plan was then submitted for approval to the affiliating university, Vidyasagar University. The University, having granted this much-needed approval, has allowed the progression of this process.

#### 5. Evidence of Success

The development of the research activity within the college is being testified by the following criteria:

1. Purchasing of the essential laboratory equipment has been enabled by the financial grants from DST-FIST.
2. The faculty members are constantly involved in self-development and their independent research activities have borne fruits in the form of the more than 64 research articles published in various reputed journals.
3. The students of the college, with the encouragement of their teachers, have produced research articles as well and the publication of those articles vindicates the culture of research within the college.

#### 6. Problems Encountered and Resources Required

The process of the development of the Central Research Laboratory has faced multiple challenges though none insurmountable. The biggest obstacle still remains the paucity of sufficiently advanced equipment that is necessary for advanced research activities. In spite of the grants received, there remain many advanced machineries that are beyond the financial means of the institution at present. The institution aims to apply and hope to gain financial support from various government and Non-Government sources in the future.

1. Title: Development of the Green Campus

Keywords: eco-friendly, recycling, plastic-free, planting of trees, toxin-free

1. Objectives:

1. To render the campus into a green and eco-friendly campus
2. To plant a greater number of trees
3. To identify and nurture the medical plants within the campus and ensure their proper care and study.
4. To ensure the conservation of the functioning of the Green Campus through the establishment of the Biodiversity Conservation Centre in collaboration with the State Biodiversity Board, West Bengal
5. To cleanse the college pond and introduce the practice of pisciculture
6. To adopt non-conventional sources of energy such as solar energy

1. The Context:

In the current age of increasing awareness about the urgent need for eco-conservation, the educational institutions of the country need to assume an active role in the process that goes beyond including Environmental Studies within the curriculum. Responding to this need of the hour, Tamralipta Mahavidyalaya has taken active steps to imbibe care and nurture the environment within the daily pursuits of the college.

1. The Practice:

The eco-friendly campus has been facilitated by the adoption of certain measures that include the plantation of trees and flowering plants at regular intervals. With assistance from the Department of Botany, the medical plants existing within the campus have been identified and their study and care is a part of the academic pursuit of the students. Alongside that, the pond within the college is cleaned and steps have been taken to introduce pisciculture. A variety of fishes have are being cultured within the waters of that pond.



The campus is a strictly no-smoking zone and efforts are regularly made to keep it as plastic-free as practicable.

In order to encourage the spirit of conservation and to facilitate the prevention of air pollution, one day per week is maintained as a no-car day when no cars are allowed to enter the campus.

The Department of Chemistry, in order to ensure responsible disposal of laboratory waste, drains its chemicals out to a soak-pit that prevents the leeching out of the toxins into the air.

#### 1. Evidence of Success:

The success of the effort to establish a green campus is vindicated by the following steps:

1. The Biodiversity Conservation Centre has been established in collaboration with the State Biodiversity Board, West Bengal
2. The campus has been beautified via the planting of numerous flowering plants.
3. The gaseous emission levels with the air around the campus are measurably low.
4. The awareness levels among the students are heightened.

#### 1. Problems Encountered and Resources Required:

The establishment of the green campus is an ongoing process as the pollutants that threaten the environment are aggressive and cannot be kept at bay without constant vigilance. The creation of awareness is an area that requires constant effort and encouragement. Rendering all stakeholders equally consciousness about the needs of conservation and eco-friendliness is something that the college fosters as a regular practice.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Conservation of Biodiversity with the college campus, development of clean and green eco-friendly campus is a distinctiveness area of the institution, conservation of living resources is done through collaboration with state Biodiversity Board. As per provisions of the Biological Diversity Act 2002, the Biodiversity Management Committee (BMC) of Tamralipta Municipality has been constituted on 14-09-2016. The college has provided the office for the BMC. The students have actively participated to prepare Peoples' Biodiversity Register (PBR) which would be submitted very soon, conservation of Biodiversity within campus influences everyone to realize the value and importance of every living creatures in nature and through Biodiversity conservation the institution convey the message that our existence on the globe depends not only on us but on many others also, students of Life Science have already prepared documents on the floral and faunal diversity within the campus. A medicinal plant garden is also maintained by the Botany Department. Aquatic bio-resources are conserved in pond ecosystem out diversity, our environment, our knowledge; our existence is the main target of our learning which we always include our learners to aim at.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. The curriculum is prepared and developed by the Board of Studies of the respective subjects of the affiliating university, Vidyasagar University. At the commencement of an academic session, following an induction meeting, students are informed about the framework of the academic calendar, class routine, tentative dates of internal assessments, parent-teacher meeting, seminar lectures, student presentations, group discussions, quiz, educational field trips, etc. The syllabus is uploaded on the college website for easy access of the students. The syllabus is apportioned among the teachers who take recourse to innovative teaching methods, mentoring mechanisms, and remedial classes. The college invites eminent scholars from various fields to deliver special lectures. College provides adequate infrastructure and amenities like microphones, LCD projectors, well-equipped laboratories that augment the teaching-learning process. The College library is well equipped with the latest books and E-resources. The library functions in conjunction with the teachers in order to equip the library with books in keeping with the changing syllabi of different subjects. Teachers attend various refresher & short-term courses, workshops to keep themselves abreast of the recent developments in academia. Co-curricular and extracurricular activities like games and sports, cultural activities, extension activities through NCC and NSS, and value-added courses are offered for overall development and outcomes. Feedback regarding curriculum from all stakeholders is collected and action is taken to enrich the learning process.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares an academic calendar at the beginning of each academic year. The academic calendar follows the general guidelines provided by the affiliating University but owing to the inherent difference between the rules and structures of the University and college, there is the need to tailor the academic calendar posited by the University to suit the specific requirements of the college. The academic calendar includes the program of examinations and the same is then communicated to the students through the college website. Short notice is issued by the respective departments informing their respective students about internal assessments. The consequent process of evaluation, allows the students to make a note of their own progression through the perusal of their corrected answer scripts which are clearly indicative of their errors and lacunae. The academic calendar also includes a list of holidays, special days of celebration, games, and cultural activities.

It is to be noted that alongside the academic calendar, the students are also informed about the registration process, dates of filling up relevant forms, etc. through the college website.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://tmv.ac.in/ac/">tmv.ac.in/ac/</a>

### 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are

C. Any 2 of the above

represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  
Setting of question papers for UG/PG programs  
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

25

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

60

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has organized various programme to promote ethical and human values. The PG Section of the Department of History in collaboration with the IQAC of the institution has organized a seminar on the topic of Vidyasagar in the light of the renaissance. The institution has also observed the 160th Birth Anniversary of Rabindranath Tagore, the 125th birth anniversary of Netaji Subhas Chandra Bose with fitting grandeur and reverence. In addition, there have been celebrations of 74th Independence Day and 72th Republic Day in honour of our nation. On the august occasion of International Women's Day, a seminar was organized by the Women's Empowerment and Anti Sexual Harassment Cell of the college. The faculty members and students of the institution celebrated the National Youth Day on the 159th Birth Anniversary of Swami Vivekananda on 12th January 2021. For the physical, mental and spiritual upliftment of the students, the institution had organized a month-long Yoga PrasikshanCampcommencing from 5th February 2021. The college has also organized a Relief Camp for Yaas victims. In order to maintain a green campus, a number of plants were planted on World Environment Day dated 5th June 2021.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

210

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the

B. Any 3 of the above

**syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="http://www.tmv.ac.in/feedback/">www.tmv.ac.in/feedback/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://www.tmv.ac.in/feedback/">www.tmv.ac.in/feedback/</a>

## **TEACHING-LEARNING AND EVALUATION**

### **2.1 - Student Enrollment and Profile**

#### **2.1.1 - Enrolment Number Number of students admitted during the year**

##### **2.1.1.1 - Number of students admitted during the year**

**1272**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**



278

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

On the basis of the results of the internal assessments taken periodically, students are identified as slow or advanced learners. With the aim of improving the slow learners, special classes are allotted. They are also urged to consult with the individual teachers to order to understand how to improve themselves best. The faculty member also counsels individual students if they express the need for such individual attention. Through mentoring practice, teachers identify the causes of their relatively poor learning process and help them in overcoming their obstacles. Advanced learners are also provided special classes for further improvement of their performances. In PG Courses, special seminar classes are arranged by the concerned department where lectures are delivered by reputed and eminent personalities of the respective fields. The institution also organizes invited lectures on various current topics by experts in the concerned area.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3118	116

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college believes in the adoption of students centric methods to enhance student involvement as a part of participative learning and problem-solving methodology. Specifically, Students centric Teaching Methods are reflected in project work, Field visits, Industrial visits & guest lectures. Students centric methodology include

- For Real-time exposure, students are encouraged to participate in National level seminars.
- Debates are organized in many of the subjects where students are required to come with different opinions, thought processes thus the learning process gets justified in the argue-mental way of learning.
- Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations.
- Audio- Visual methodology, Laboratory method, Google Classroom, Industrial Visits, Field Work, and Projects are some of the means utilized by the Departments to provide experiential and participative learning.
- The faculty identifies and proposes Academically significant Field visits and Surveys.
- Invited lectures by eminent experts from industry and academics across the world are organized to supplement the teaching-learning process and to provide experiential learning.
- Several acitivities are undertaken under Swatch Bharat Programme to motivate all the stakeholders of the college for all-around development of the college campus and to instill the spirit of teamwork for social and national development.
- Quizzes are conducted by subject teachers in all UG and PG programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write

description in maximum of 200 words

While the institution has always tried to implement ICT-based teaching methods, the crisis of the global pandemic made it inevitable to rely almost exclusively on technology and the internet for conducting the teaching-learning process. The online method of teaching-teaching, as well as examinations - both internal assessments and semester-end examinations - has been adopted since the advent of the pandemic. Google Meet has been the preferred platform for the arrangement of these processes. Study materials have been regularly provided to the students via the college website as well as through online student groups. In order to facilitate the virtual mode of teaching-learning, the college has made provisions for increased number of smart classrooms. Moreover, each department has been provided with a greater number of computers with broadband internet facility. Many classrooms have also been equipped with LCD projectors for increased ICT-based teaching-learning. It is the goal of the college to enhance the virtual teaching mode further so as to benefit students more than at present.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

115

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
68	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
44	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
918	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The examination system followed by the college abides by the framework of the examination stipulated by the affiliating university. Accordingly, internal assessments are arranged at regular intervals with their number following the prescription of the guidelines from the Controller of Examinations Section of the affiliating university. Internal evaluation has been conducted both for the UG and PG sections of the 2020-21 session via the online mode owing to the COVID-19 pandemic. For the papers bearing 6 credits, two internal assessments of 10 marks each were conducted while for papers of 2 credits, one internal assessment of 5 marks was carried out. The students are given an approximate time frame at the commencement of each semester about when they can anticipate their internal assessments. They receive the final announcement in the form of short notifications delivered at least seven days in advance from the due date of the examination. The examinations follow the pattern of MCQ or objective-type questions that necessitate the students to thoroughly familiarize themselves with the minutiae of the topics that they are being tested on. Once evaluated, students are given the opportunity of addressing their lacunae by improving upon their performances already delivered. Teachers undertake discussions about the questions and answers of the assessments already taken place and give detailed advice on how the students can better their answers. Overall, the process of internal assessment is transparent and its aim is to make the learner aware of his or her own academic progress at every step.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

This institution strives to make the process of internal evaluations a productive and time-efficient one so that the students can best gauge the rate of progress that they are achieving at any given point of a semester. The teachers adopt a student-friendly approach both while preparing for them for

examinations as well as after when they need guidance to clarify how they can best improve their academic performance. Owing to this awareness and sense of responsibility being consciously maintained by the teachers, there generally do not occur cases of grievances involving internal assessments. The scheduling of the examinations also takes into account the convenience of the students and is never abrupt. In any rare case of dissatisfaction of the students about the process, they are welcomed to share their concerns with the faculty members of the concerned department in an open and honest dialogue where the teachers can understand the difficulty faced by that particular student and advise him or her about how to best overcome it. The Department also notes the incident so that if any corrective measure needs to be adopted, it can be done so in the future.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our college offers sixteen (17) UG Honours Programmes and BA, B.SC, B.Com. General Degree (Programme), four (4) PG Programmes and B.Ed Programme. They aim at orienting the learners in pursuing Discipline Specific higher studies and preparing them for employment. They also learn how to communicate with others and acquire the ability in participating civic life. They gain ideas about the nation and its development, different values, and understand the issues of environmental context etc. They also acquired the ability to think independently and act accordingly. In fine apart from expertise in respective fields, students are imbued with the realization of human values, become responsible and dutiful citizens and develop a critical temper and creative ability.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our college offers sixteen (17) UG Honours Programmes and BA, B.SC, B.Com. General Degree (Programme), four (4) PG Programmes and B.Ed Programme. They aim at orienting the learners in pursuing Discipline Specific higher studies and preparing them for employment. They also learn how to communicate with others and acquire the ability in participating civic life. They gain ideas about the nation and its development, different values, and understand the issues of environmental context etc. They also acquired the ability to think independently and act accordingly. In fine apart from expertise in respective fields, students are imbued with the realization of human values, become responsible and dutiful citizens and develop a critical temper and creative ability.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

846

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="http://tmv.ac.in">tmv.ac.in</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://tmv.ac.in/sss/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

108

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

3



File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution provides an environment that is conducive to the development of Innovative practices of engaging with the acquiring and transfer of knowledge. The institution has a central laboratory for individual research work. PG students are inducted into research through their pursuit of individual project work. They also actively engage in field study thereby learning an important aspect of research work. Students also produce research articles that are published in various academic journals. The college authority is a constant source of encouragement for the faculty members to involve themselves further and deeper in research works. In PG courses, guest lectures from different institutions are invited to deliver special lectures for PG students. The institute has also organized different webinars during the Covid-19 pandemic situation regarding relevant and topical issues.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	<a href="https://tmv.irins.org/#">https://tmv.irins.org/#</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

61

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

25

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute organized a special campaign on the "Fight Against COVID-19" on 24 January in association with college NSS unit students have actively participated in that programme, NSS unit of Tamralipta Mahavidyalaya in collaboration with District AIDS prevention and control unit (DAPCU), DH & FWS Govt. of West Bengal, organized the " COVID-19 Awareness Programme" on 20th May 2021. On World AIDS Day (1 st December 2020) a Tree Plantation Programme was organized by the institute. A Relief Camp was organized from 26th May to 3 rd June 2021 for Yaas Victims. All these activities were possible due to the active participation of the students and activities flourish their social responsibility

Date

Topic

Report

13.11.2020

#### Installation of sanitary napkin pad VENDING MACHINE

Three sanitary napkin pad VENDING MACHINES were installed at Betkalla Milani Vidyanikatan, Byabattarhat Adarsha High School (HS) and Tamralipta Mahavidyalaya. This is under the UBA scheme. Approximately 1500 girl students are benefitted from the initiative.

12.01.2021

#### National Youth Day Celebration

On 12.01.2021, Tuesday, Tamralipta Mahavidyalaya under the aegis of IQAC of this college celebrated National Youth Day on the 159th Birth Anniversary of Swami Vivekananda. On this occasion, the President of Tamluk Ramakrishna Mission Swami Srutisaranandaji Maharaj was present as the chief guest. President Maharaj, Principal Dr. Abdul Motin, faculty members, non-teaching staff, and students paid their deepest respect and admiration by offering flowers and garlanding the statue of Swami Vivekananda installed on our college campus. In the seminar hall, a brilliant seminar was organized. After scintillating deliberation of Dr. Paramesh Acharya (Bengali Dept.) and Samir Kumar Maity (Commerce Dept.), Swami Srutisaranandaji Maharaj discussed life and works of Swami Vivekananda and its relevance in the present-day world. Principal Dr. Abdul Motin and Secretary to Teachers' Council Dr. Anil Kumar Chakraborty also presented their outstanding and attractive thoughts on the necessity of the teachings of Swami Vivekananda in the contemporary Indian scenario. Coordinator of IQAC Dr. Priti Ranjan Pahari (Zoology Dept.) anchored the entire event successfully with the assistance of selected NCC Cadets of our college.

In fact, Swami Vivekananda is unequivocally considered an icon for his fearless courage, positive exhortations to the youth, his broad outlook on social problems, and countless lectures and discourses on Vedanta philosophy. For him, "Education is not the amount of information that is put into your brain and runs riots there, undigested all your life. We must have life-building, man-making, character-making, assimilation of ideas." It is rightly said that Swamiji's mission was both national and international. A lover of mankind, he strove to promote peace

and human brotherhood on the spiritual foundation of the Vedantic Oneness of existence. A mystic of the highest order, Vivekananda had a direct and intuitive experience of Reality. In Swamiji's own words "All love is expansion, all selfishness is contraction. Love is therefore the only law of life. He who loves lives, he who is selfish is dying. Therefore, love for love's sake, because it is the law of life, just as you breathe to live."

24.01.2021

Depute of NSS volunteers for National Means-cum-Merit Scholarship examination in different schools

A group of 40 NSS volunteers was deputed to Hamilton High School, Demari High School, Kulberia Bhimdev Adarsha Vidyapith (K.B.A.V), Shalgechia High School, Daharpur High School, Town School to help the school authority for smooth conduction of the National Means-cum-Merit Scholarship examination on 24.01.2021 during this pandemic situation.

05.02.2021-06.03.2021

One month certificate course on YOGA

On 05.02.2021, Tamralipta Mahavidyalaya inaugurated a month-long Yoga Training Camp (Yoga Prasikshan Sibir). The camp was inaugurated by honorable District magistrate Sri Bivu Goyel. Dr. Abdul Motin, principal, Dr. Priti Ranjan Pahari, Coordinator, IQAC, Sri Krushna Chandra Patra, Asstt. Professor of Education, Sri Kalipada Samanta, Accountant, several staff members, and a good number of enthusiastic student participants were present in this ceremony.

Yoga is an art of healthy living. With today's lifestyle, people tend to forget about their physical and mental health accumulating stress and fatigue in the body. Yoga incorporates breathing exercises, meditation, encourages relaxation, and reduces stress. An everyday practice will, therefore, result in improved posture, improvement in lung capacity, boosting memory, and help build up a state of mind while discovering the innermost potential.

08.03.2021

**Celebration of International Women's Day**

International Women's day was celebrated to pay homage to the women's society as well as to aware the girl students about their legal rights and women's empowerment.

30.03.2021

**Training Camp for NCC cadres of 55 Battalion**

A training camp was organized for all cadres of NCC, 55 battalions in the college campus.

01.10.2020-01.04.2021

**SPIT FREE INDIA movement**

A movement for SPIT FREE INDIA was organized with NSS units of Tamralipta Mahavidyalaya in collaboration with Narayana Group and EPSON. Dr. Sovan Samanta received Gold Medal for this movement. This movement is relevant all the time specially breaking the spreading of COVID19.

05.06.2021

**Relief camps FOR YASS**

Relief camps have been arranged at the initiative of Tamralipta Mahavidyalaya with the help of Tamralipta Municipality for Cyclonic Storm "Yaas" victims from 26-05-2021 to 03-06-2021. The College Authority, Tamralipta Municipality, and the Student Union of the College have been specially assisted in the said work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

6

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1500

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

9

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded



## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution comprises five buildings namely Administrative and Library Building, Arts Block, Annex to Arts and Science Block, Science Block, and B.Ed. Block. There are forty-eight (48) classrooms including six newly constructed large rooms ranging from thirty (30) seat capacity to one hundred and eighty (180) seat capacity for effective utilization of space. In addition, there are two (2) seminar rooms well equipped with multimedia access. There exists a total of twenty-four (24) laboratories belonging to different departments alongside the Central Computer Laboratory. These laboratories are updated every year as per the requirement of the syllabus and enhancement of intake capacity of the respective departments. There are three (3) classrooms with the provision of using LCD Projector and six (6) newly constructed rooms that are under the process of being converted into smart classrooms.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides ample opportunities for the students to perform in different co-curricular activities including both indoor and outdoor sports. A large playground measuring 399.85 sq. mt. is located in front of the Arts and Science Block and it has been systematically developed for all sorts of outdoor games and sports activities. The boys' common room measuring 59.92 sq. mt. is well equipped for indoor games like Table Tennis, Carom, and Chess. The girls' common room measuring 78.69 sq. mt. is also equally equipped for indoor games like Ludo, Chess, Table Tennis. The students' union room has also facilities for indoor games. The institution has a Gymnasium measuring 65.96 sq. mt. furnished with Barbells, Dumb Bells,

Bench Press, Pull-up Bar, DippidsBar, Lat Pull Down Machine, Leg Duve machine, Calf machine, Abdominal Bench, Preacher Cures, Hyper Extension Bench and Deeps Bar. The institution has an auditorium with the capacity of eight hundred seats to serve as an ideal venue for the staging of plays, music, extempore lecture, debate, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

106.84252

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library is partially automated in our college. The software used for running the Library Management System is 'KOHA' which was procured & installed in 2016. The KOHA version in use is 3.20.02.000. The majority, of the library operations like Circulation and Catalogue ( OPAC ), are automated. A total database of 44900 books has been uploaded to this software. The institutional repository has been built up with help of D-Space. Old question papers, journals & magazines published by the College are available here.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

611952

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

00

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has installed college Management software for the smooth running of the management practice. The college has installed Google Domain for the formation of the institutional e-mail address as well as the Google Meet platform. A new internet connection has been provided to 58 computers. Each and every department get facilities of internet connection. Lan Wi-Fi system already exists in the institute.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

58

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**      A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

48.02773

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The departmental laboratories are maintained with the help of the laboratory assistants. These laboratory assistants play an important role in the upkeep of the instruments and equipment of the laboratories as well as inventories of the chemicals needed for the laboratories to function properly. After installation, new instruments in laboratories are registered

immediately in log books. when a technical problems arises, instruments thoroughly checked by expert technicians. Stock register is also maintained for chemical in laboratories. The Central Library is well maintained by two efficient librarians a well as a skilled support staff that is necessary for the proper functioning of such a vast library. Stock verification is a common practice in central library. Old books and documents are well maintained through cleaning and dusting. The responsibility of maintaining the Gymnasium and the playground is shouldered by the Department of Physical Education. The computers are looked after by the Department of Computer Science who also hire services of skilled technicians as and when required. The Building sub-committee is present to address the needs of the physical infrastructure of the college and it discharges its duties with the help of an engineer who provides his professional advice for the best interests of the conditions of the various buildings within the college campus

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

670

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

459

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to Institutional website	<a href="http://www.tmv.ac.in">www.tmv.ac.in</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
0	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	



48

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

166

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Students' Union is a very important organ of the college through which one of the prime stakeholders of the institution, the students, can make their voices heard loudly and their presence felt in the policies adopted by the institution for its general welfare. The G.S.of the Students' Union is a member of the Governing Body. Students are empowered to take part in different activities relating to their interests and the overall development of the college. The G.S. brings to the notice of the principal/college authority/IQAC any issue that the students want particular attention paid to in matters relating to academic and administrative affairs of the college. Sometimes the students forward the problems faced by them through their representatives to the Students'Union as listed below:

- o Student Welfare and Social Secretary
- o Boys' Common Room Secretary
- o Girls' Common Room Secretary
- o Cultural Secretary

- **Game Secretary.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the College, though formed in 1988, was recognized in 2006, and has been registered under West Bengal Act XXVI of 1961 (Regn. No. S/1L/50532 of 2007-2008). The Association has been earnest and sincere in its contribution towards the overall upliftment of the college in its own way. It continues to engage in the enhancement of the academic activities as well as extra-curricular activities that are undertaken for the welfare of the students. The other activities of the Alumni Association are the following:

- It organizes regular meetings every year. These meetings give an opportunity to the college for benefiting from the suggestions of the illustrious alumni members. These

suggestions provide newer avenues for the college to better itself.

- It organizes an annual athletic meet every year alongside other cultural programmes as well.
- It participates in Blood Donation Camps organized by NSS, NCC, and the Students Union of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** Every institution has a vision on its own to fulfill its aims and objectives and progress in a well-planned way. Our college is no exception. The vision of our college is to achieve excellence in higher education, to build leadership by imparting sound and value-based education, to ensure sustainable growth and development for a radical change in the socio-economic sphere.

**Mission:** The College constantly endeavors to ensure the all-around development of the students in a mission mode by developing their habits and characters. The college does also believe in the fact that no society can develop properly without literacy as well as personality. Hence the institution keeps no stone unturned to ensure the growth of 'intelligence plus character'. The emblem of the college has been chosen in accordance with the mission and vision of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Governing Body of the college is a glaring example of the decentralization of power and the democratization of management. The Governing Body (G.B.) is formed with nominees from different sectors as well as following a democratic methodology of representation. Different policies are adopted by the G.B. and are executed by the principal of the college with the help and support of the I.Q.A.C. as well as other important subcommittees. The need for the introduction of newer actions and requisite steps are sometimes recommended by teachers as well as members of different sub-committees, NCC, NSS, etc. These proposals are mediated by the principal with whose approval, these are placed before the G.B. After proper evaluation of the pros and cons, the G.B. decides on the merits of these proposals and sanctions them accordingly. In this way, the college administration runs in a two-way process from top to bottom and vice versa. This testifies to the participative character of the college management system where the stakeholders can make their needs heard and addressed.

#### Case Study

The I.Q.A.C. advised the Games & Sports subcommittee as well as the department of physical education to organize a month-long Yoga Camp to train the students on the best possible fitness practices amidst the crisis of the COVID-19 pandemic.

Accordingly, The Games & Sports subcommittee, with the help of the Department of Physical Education, chalked out a detailed plan of the program and submitted the same to the principal. The principal discussed the matter with the I.Q.A.C. & Finance subcommittee. After having gained the approval from the Finance subcommittee, the principal placed the proposal for discussion in front of the G.B. who went ahead to approve it. Consequently, the Yoga program was successfully organized by the Department of Physical Education.

This case study clearly bears testimony to how the management

system of the college functions through the participation of its various stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC of the college engages in planning regarding the teaching-learning process as well as the overall development of the institution. The action plans are approved in the deliberation of the Governing Body and are placed in front of the Teachers' Council. The Teachers' Council is an important forum where issues related to academic matters and the overall development of the college, in general, are discussed in detail. The principal and faculty members maintain regular interaction with the students. The various sub-committees and cells, after convening within themselves, undertake action plans which are integrated within the overall functions of the college. Both the principal and IQAC get feedback from all Heads of the departments about the progress of the teaching-learning process and the functioning of their respective departments.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of the college may be described as follows.

In the hierarchy of the administration, Governing Body of the

college is placed on the top. It is constituted with Nominated President by the Govt. Of WB two Govt. Nominee, one nominee from HEC, two nominees from the affiliating university i.e. Vidyasagar University, three elected teachers' representatives, one elected non-teaching representative, one student representative, and the principal. All policies are formulated in the meeting of the G.B. with the assistance of various sub-committees formed for the purpose in a participatory manner. The principal is the executive authority of the college and empowered to implement all the policies & decisions taken by the G.B. Under the G.B. there are several committees, sub-committees, cells, and councils, like IQAC, Teachers' Council, Students' council, Admission, Finance, Purchase committees, SC/ST Cell. The college always encourages a mechanism of decentralization by providing operational authority to various committees. All the policies & decisions regarding academic, administration, and other related issues adopted by the IQAC, Councils, and different Sub-Committees are placed in the G.B. for approval and executed by the principal again with the help of the related sub-committees, IQAC, Councils, and other bodies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

#### Teaching Staffs

#### Non- Teaching Staffs

Advance against salary in an emergency.

Access to cheap & easy loans through the college credit Society.

The Facility of Gym

The facility of Staff Quarter

Advance against salary in an emergency

Cheap & easy loan through the college credit Society.

Financial assistance in Medical Emergency

the Facility of Gym

The facility of Staff Quarter

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>



**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our college follows a systematic mechanism for assessing the performance of teachers. Teachers are required to stay at college for at least a certain period. They are also required to ensure their biometric attendance, besides their attendance in the attendance Register. They are allotted various duties besides teaching and evaluation works. All these activities are considered with proper weightage while processing their applications for promotions. They are required to take prior permission submitted to show cause for any kind of their absence from the college. They have to take a no-objection certificate for attending RC, OP, FDP, and Spot Evolution programme and to report immediately after the competition.

The performances of the NTS are also monitored by the college. Each and every NTS are arraigned with duties. They are also required to ensure their biometric attendance besides their attendance in their attendance register. They are also required to take prior permission for any kind of absence from the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts both internal and external audits. All types of receipts and payments are verified at the end of each day. Payments made in lieu of vouchers for small expenses are also cross-checked for verifying their amounts. Accordingly, the records of the same are maintained both manually and digitally. Apart from the internal audit made by the college authority, D.P.I. Govt. of West Bengal conducts audit annually through their external agency. If for any reason, the audit report is not satisfactory, the Government pay packet for the salary of the employees may be withheld.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

--

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a state-aided college, our institution has a very limited scope of mobilizing resources. The very perception present among the commons is that as the institution is Govt. aided; it is the duty of the Govt. to arrange funds for various developmental activities. However, the college authority collects funds from the students in the form of different fees. Very recently, we have stated pisciculture in a pond situated on the college campus. The college also approaches MP MLA. and different Institutions/Bodies for specific and CSR funds.

The funds so collected are utilized for various activities in consultation with the Finance committee. A budget is prepared at the beginning of each financial year. Transparency is maintained everywhere. Each and every purchase is materialized through the purchase committee by inviting quotations in the College Notice Board, College website, Newspapers, and through e-tenders. All the transactions are audited both internally and externally by a professional auditor employed by the state Govt.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. To develop the culture of research among the faculties as well as post-graduate students, the IQAC of the college took

the initiative to establish a Central Research Centre with the help of the Research Sub-committee of the college. The IQAC prepared a detailed plan setting up the research and submitted it to the affiliating university which has given its consent and very soon there will be an inspection at an early date.

2. The IQAC has given more importance to making the campus green and eco-friendly. The IQAC instructed the NSS units for plantation and beautification of the pond of the college. Many flowering plants, as well as decorating plants, were planted inside the campus. The IQAC also took initiative to make the campus plastic and pollution-free.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college is actively involved in the plans and programmes adopted by the departments and implementation of those as well as in dealing with any problems or grievances of the students. The IQAC prescribes effective measures in total quality management practice for the teaching-learning process for all stakeholders. IQAC provides efforts to ensure the overall academic development of the students as well as the teachers in a secure and congenial environment. From the very beginning, students are guided, inspired, and motivated so that they may channelize their time and energy in the most effective way.

The IQAC carefully peruses the results of each semester examination and accordingly recommends ways for improving the learning process of the students. Regular meetings between parents and teachers are recommended alongside individual guidance to any student lagging behind. Feedback from the students is solicited through feedback forms and teachers are recommended to act upon the feedback received in the process. The IQAC of the college is continually engaged in the improvement of the teaching-learning process, students' project work, field study, etc. so that students can enhance their all-

around performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women's Empowerment and Anti Sexual Harassment Cell, in collaboration with the IQAC, has celebrated International Women's Day on 21st February 2021. On the occasion, a seminar was organized on the topic of Awareness about cyber-crimes. The institution has a well-organized Women's Empowerment and Anti Sexual Harassment Cell which has a separate extended wing called a legal cell. Both these cells are engaged in spreading

awareness against sexual harassment, self-reliance, and women's rights in general. For female students, there is a two-storied Girl's Hostel. The institution also provides a separate Girls' common room where a sanitary napkin vending machine has been installed for the easy accessibility and hygiene of the female students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The institution provides facilities for waste management practice. Degradable wastes are deposited in a special chamber and allowed to decompose. Then these decomposed materials are used as manure in the garden. There is a vermin composting chamber within the campus. Selected biodegradable material is converted into vermin compost. This vermin compost is applied as manure. Solid waste is also dumped in the special cemented chamber and in week interval is collected by municipality waste collector and is allowed in solid waste management practice.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**



<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>D. Any 1 of the above</b></p>
---	-------------------------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>C. Any 2 of the above</b></p>
--	-------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is exercising constant vigilance in order to maintain the secular character of the college and providing an inclusive environment is of top priority to the college. Accordingly, the college celebrates the spirit of communal harmony, national integration, and global citizenship through the varied occasions feted at the institution. The observance of Republic Day, Independence Day, Nation Youth Day, Constitution Day, is all aimed not only to honor our country but also to create awareness about India's rich tradition of peaceful co-habitation and mutual respect for the numerous different communities that have called India home since centuries. Celebration of the birthdays of eminent personalities like Rabindranath Tagore, Netaji Subhas Chanda Bose, Sarvapalli Radhakrishnan provide opportunities to revisit the philosophies of these great people who serve as eternal inspiration to value humanity and practice inclusivity. Alongside this, activities of NCC and NSS also foster a sense of discipline and dedication to society within the members. Any discriminatory practice is strictly abjured from in the college as a whole.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution conducts some special programmes to sensitize students and employees for the constitutional obligation, values, rights, duties, and responsibilities of citizens. The constitution day is observed on 26th November every year to make the students and employees aware of the constitutional obligation, values, rights, duties, and responsibilities of citizens. Apart from the constitution day, the institution celebrates special days like Voters Day, Republic Day, Independence Day, Birth Day of Netaji Subhas Chandra Bose, and National Youth Day through which students and

employees are motivated to the rights duties, and responsibilities of citizens. NCC, NSS along with other stakeholders of the college play a vital role in celebrating this occasion. Many social groups and Organizations like the District Legal Services Advisory Cell, Department of Information of Culture, Govt. of West Bengal, etc., also join the occasion.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

List of Webinars/Celebrations organized during July, 2020–June, 2021

Webinars/Celebrations

Date

Organized by

"Pandemic Covid-19 and Its Impact on Banking, CSR and Environment"

30th July, 2020

Department of Commerce

College Foundation Day

2nd August, 2020

Tamralipta Mahavidyalaya in association with IQAC

74th Independence Day

15th August, 2020

Tamralipta Mahavidyalaya in association with IQAC

"Partition: Its Impact on Society and Economy"

15th Sept., 2020

Dept. of History and IQAC

"Vidyasagar in the Light of Renaissance"

25th& 26th Sept., 2020

Dept. of History and IQAC

"Brain in Covid-19"

3rd October, 2020

Dept. of Physiology and IQAC

"Dealing with Covid-19 Pandemic Situation - It's Biological and Medical Aspects"

9th October, 2020

Dept. of Zoology and IQAC

Tree Plantation on World AIDS Day

1st December, 2020

Tamralipta Mahavidyalaya in association with IQAC

Special campaigning on Fight against COVID 19

6th January, 2021

Tamralipta Mahavidyalaya in association with its NSS Units

National Youth Day on the 159th Birth Anniversary of Swami Vivekananda

12thJanuary, 2021

Tamralipta Mahavidyalaya in association with IQAC

125th birth anniversary of Netaji Subhas Chandra Bose

23rdJanuary, 2021

Tamralipta Mahavidyalaya in association with IQAC

Special campaigning on Fight against COVID 19

24thJanuary, 2021

Tamralipta Mahavidyalaya in association with its NSS Units

72nd Republic Day

26th January, 2021

Tamralipta Mahavidyalaya in association with IQAC

Yoga Training Camp (Yoga Prasikshan Sivir)

5th February, 2021

Tamralipta Mahavidyalaya in association with Phy. Edn. Dept.

"International Mother Language Day"

21st February, 2021

Tamralipta Mahavidyalaya in collaboration with District Office of Dept. of Information and Culture, Govt. of West Bengal

"The Relevance of Literature Practice"

22nd & 23rd February, 2021

Dept. of Sanskrit (PG), Bengali (PG) and IQAC

"Awareness Programme on Cyber Crime" on International Women's Day

8th March, 2021

Tamralipta Mahavidyalaya in association with Women Empowerment and Anti-Harassment Cell

160th Birth Anniversary of Rabindranath Tagore

9th May, 2021

Tamralipta Mahavidyalaya in association with IQAC

"Covid 19 Awareness—Role of NSS"

20th May, 2021

NSS Units of Tamralipta Mahavidyalaya in collaboration with District AIDS Prevention and Control Unit (DAPCU), DH&FWS, Govt. of West Bengal

**Relief Camp for 'Yaas' Victims**

26th May–3rd June, 2021

Tamralipta Mahavidyalaya in association with IQAC

Tree Plantation on the occasion of World Environment Day

5th June, 2021

Tamralipta Mahavidyalaya in association with IQAC

International Day of Yoga

21st June, 2021

Tamralipta Mahavidyalaya in association with IQAC

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**7.2 BEST PRACTICES**

1. Title: Establishment of the Central Research Laboratory

Keywords: research, experiment, analytical study, laboratory

2. Objectives:

a) To inculcate the practice of research within the scope of

daily academic pursuit of the institution.

b) To induct the students entering the PG phase of their academic careers into the process of systematic research activity.

c) To nurture the spirit of independent research enquiry in the young learners.

### 3. The Context:

The institution, being a college and primarily focusing on undergraduate studies, is limited in the scope of research activities that the students can pursue. Moreover, the laboratories were not sufficiently equipped for undertaking of serious research work by the faculty members. But the introduction of the PG program has helped broaden the horizon for research. The forthcoming addition of PG sections to greater number of science departments is expected to add to the process. The framework of laboratories is also posed for improvement as the grants from DIST-FIST have enabled the building of better equipped laboratories.

### 4. The Practice:

A Central Research Laboratory is not a common feature that can be easily found in an undergraduate college of this state. The teaching-learning process of the colleges is naturally restrictive and do not allow enough room for independent research activities. However, to empower scientific learning, the involvement of advanced research activity is indispensable. Tamralipta Mahavidyalaya is striving to inculcate that culture in within its range and scope. Thus, in spite of the financial constraints, the college aimed to seek financial support from varied sources that enable the actualization of the kind of laboratory that it envisioned. Having been successful in securing the same, the college prepared a step-by-step blueprint for the materialization of the Central Research Laboratory. The detailed plan was then submitted for approval to the affiliating university, Vidyasagar University. The University, having granted this much-needed approval, has allowed the progression of this process.

### 5. Evidence of Success

The development of the research activity within the college is



being testified by the following criteria:

1. Purchasing of the essential laboratory equipment has been enabled by the financial grants from DST-FIST.
2. The faculty members are constantly involved in self-development and their independent research activities have borne fruits in the form of the more than 64 research articles published in various reputed journals.
3. The students of the college, with the encouragement of their teachers, have produced research articles as well and the publication of those articles vindicates the culture of research within the college.

#### 6. Problems Encountered and Resources Required

The process of the development of the Central Research Laboratory has faced multiple challenges though none insurmountable. The biggest obstacle still remains the paucity of sufficiently advanced equipment that is necessary for advanced research activities. In spite of the grants received, there remain many advanced machineries that are beyond the financial means of the institution at present. The institution aims to apply and hope to gain financial support from various government and Non-Government sources in the future.

#### 1. Title: Development of the Green Campus

Keywords: eco-friendly, recycling, plastic-free, planting of trees, toxin-free

#### 1. Objectives:

1. To render the campus into a green and eco-friendly campus
2. To plant a greater number of trees
3. To identify and nurture the medical plants within the campus and ensure their proper care and study.
4. To ensure the conservation of the functioning of the Green Campus through the establishment of the Biodiversity Conservation Centre in collaboration with the State Biodiversity Board, West Bengal
5. To cleanse the college pond and introduce the practice of pisciculture
6. To adopt non-conventional sources of energy such as solar energy

### 1. The Context:

In the current age of increasing awareness about the urgent need for eco-conservation, the educational institutions of the country need to assume an active role in the process that goes beyond including Environmental Studies within the curriculum. Responding to this need of the hour, Tamralipta Mahavidyalaya has taken active steps to imbibe care and nurture the environment within the daily pursuits of the college.

### 1. The Practice:

The eco-friendly campus has been facilitated by the adoption of certain measures that include the plantation of trees and flowering plants at regular intervals. With assistance from the Department of Botany, the medical plants existing within the campus have been identified and their study and care is a part of the academic pursuit of the students. Alongside that, the pond within the college is cleaned and steps have been taken to introduce pisciculture. A variety of fishes have are being cultured within the waters of that pond.

The campus is a strictly no-smoking zone and efforts are regularly made to keep it as plastic-free as practicable.

In order to encourage the spirit of conservation and to facilitate the prevention of air pollution, one day per week is maintained as a no-car day when no cars are allowed to enter the campus.

The Department of Chemistry, in order to ensure responsible disposal of laboratory waste, drains its chemicals out to a soak-pit that prevents the leeching out of the toxins into the air.

### 1. Evidence of Success:

The success of the effort to establish a green campus is vindicated by the following steps:

1. The Biodiversity Conservation Centre has been established in collaboration with the State Biodiversity Board, West Bengal
2. The campus has been beautified via the planting of numerous flowering plants.
3. The gaseous emission levels with the air around the campus are measurably low.
4. The awareness levels among the students are heightened.

#### 1. Problems Encountered and Resources Required:

The establishment of the green campus is an ongoing process as the pollutants that threaten the environment are aggressive and cannot be kept at bay without constant vigilance. The creation of awareness is an area that requires constant effort and encouragement. Rendering all stakeholders equally consciousness about the needs of conservation and eco-friendliness is something that the college fosters as a regular practice.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Conservation of Biodiversity with the college campus, development of clean and green eco-friendly campus is a distinctiveness area of the institution, conservation of living resources is done through collaboration with state Biodiversity Board. As per provisions of the Biological Diversity Act 2002, the Biodiversity Management Committee (BMC) of Tamralipta Municipality has been constituted on 14-09-2016. The college

has provided the office for the BMC. The students have actively participated to prepare Peoples' Biodiversity Register (PBR) which would be submitted very soon, conservation of Biodiversity within campus influences everyone to realize the value and importance of every living creatures in nature and through Biodiversity conservation the institution convey the message that our existence on the globe depends not only on us but on many others also, students of Life Science have already prepared documents on the floral and faunal diversity within the campus. A medicinal plant garden is also maintained by the Botany Department. Aquatic bio-resources are conserved in pond ecosystem out diversity, our environment, our knowledge; our existence is the main target of our learning which we always include our learners to aim at.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- Introduction of new PG Course
- Conduction of certificate courses
- Introduction of vocational courses
- Organization, Seminar, Workshop on IPR, research methodology and Faculty Development Programme
- Organization of industrial training for the Students
- Preparation of SSR for NAAC visit
- Renovation of Science Laboratories
- Documentation on biodiversity within the college campus
- Construction of new building of the extension of classroom and laboratories
- Introduction of new ITC classroom
- Improvement of waste management practice
- Conduction of job orient training courses for SC, ST, & backward class students
- Improvement of research activities among faculty members and also in students
- Renovation of Boys' Hostel and Seminar Hall
- Beautification of pond surroundings