



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1. Name of the Institution

TAMRALIPTA MAHAVIDYALAYA

- Name of the Head of the institution **DR. ABDUL MOTIN**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03228266054**
- Mobile No: **9434162620**
- Registered e-mail **tamralipta\_mahavidyalaya@yahoo.co.in**
- Alternate e-mail **abdulmotin61@rediffmail.com, principal@tmv.ac.in**
- Address **ABASBARI, TAMLUK - 721636**
- City/Town **TAMLUK**
- State/UT **WEST BENGAL**
- Pin Code **721636**

##### 2. Institutional status

- Affiliated / Constitution Colleges
- Type of Institution **Co-education**
- Location **Semi-Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **VIDYASAGAR UNIVERSITY**
- Name of the IQAC Coordinator **DR. PRITI RANJAN PAHARI**
- Phone No. **9232688767**
- Alternate phone No. **9002644009**
- Mobile **9232688767**
- IQAC e-mail address **iqactm@gmail.com**
- Alternate e-mail address **pritti.pahari@rediffmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://tmv.ac.in/ac/>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/AC-2021-2022.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>Nil</b>	<b>2007</b>	<b>31/03/2007</b>	<b>30/03/2012</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.12</b>	<b>2016</b>	<b>16/12/2016</b>	<b>31/12/2022</b>

**6. Date of Establishment of IQAC**

**15/06/2006**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Institutional 1</b>	<b>RUSA</b>	<b>Govt. of India</b>	<b>2021</b>	<b>50,00000</b>
<b>Institutional 1</b>	<b>M. P. Lad</b>	<b>M.P., Govt. of India</b>	<b>2022</b>	<b>5,94,461</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **8**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

? Submission of proposal for DBT Star College.

? Renovation of the science laboratories.

? Organized a six day Faculty Development Program on Research Methodology and data Analysis from January 10, 2022 to January 15, 2022.

? Celebration of Students' Week organized 1st January to 6th January, 2022.

? Plantation and conservation of flora and fauna within the campus was organized for the development of a green campus.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Preparation of proposal for DBT Star College.	DBT Star College proposal has already been submitted.
Renovation of science laboratories.	Science laboratories have been renovated.
Organization of Faculty Development Program and Intellectual Property Rights.	A six- day Faculty Development program has been organized from 10th January 2022 to 15th January 2022, in collaboration with Mahatma Hansraj Faculty Development Centre, Hansraj College, and University of Delhi through online mode.
Celebration of Students' Week.	Students' Week has been celebrated from 1st January to 6th January, 2022.
Development of green campus and conservation of biodiversity.	Extension of greenery within the campus has been achieved through plantation of new trees and proper conservational strategies have been developed to conserve flora and fauna within the campus.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	09/11/2022

14. Whether institutional data submitted to AISHE

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>TAMRALIPTA MAHAVIDYALAYA</b>
• Name of the Head of the institution	<b>DR. ABDUL MOTIN</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
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• City/Town	<b>TAMLUK</b>
• State/UT	<b>WEST BENGAL</b>
• Pin Code	<b>721636</b>
<b>2.Institutional status</b>	
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• Financial Status	<b>Grants-in aid</b>
• Name of the Affiliating University	<b>VIDYASAGAR UNIVERSITY</b>
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<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://tmv.ac.in/ac/">https://tmv.ac.in/ac/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/AC-2021-2022.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/AC-2021-2022.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	Nil	2007	31/03/2007	30/03/2012
Cycle 2	A	3.12	2016	16/12/2016	31/12/2022
<b>6.Date of Establishment of IQAC</b>			15/06/2006		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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Institutional	M. P. Lad	M.P., Govt. of India	2022	5,94,461	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>8</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
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? Renovation of the science laboratories.		
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<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Governing Body	09/11/2022
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-21	24/02/2022
<b>15.Multidisciplinary / interdisciplinary</b>	
In order to stay relevant in the current academic scenario	



nationwide, Tamralipta Mahavidyalaya has oriented its academic practices towards interdisciplinarity. The institution has already held a number of seminars where the topics of the seminars held were relevant to multiple disciplines. One instance can be cited in the Seminar held collaboratively by the Departments of History, Chemistry and Physics of the college. The institution is, at present, eager to hold more such interdisciplinary seminars and workshops that can open the range of academic understanding further. Apart from this, the CBCS syllabus followed by the college, ensures that any student who takes admission to the Honours course offered by any Department of the college, must also study GE papers from disciplines other than their chosen Honours subject and their final CGPA is calculated cumulatively where their performances in Honours as well as GE papers carry weightage.

#### **16.Academic bank of credits (ABC):**

Tamralipta Mahavidyalaya has complete willingness to prepare the Academic Bank of Credits. The Institution is, at present, awaiting directives from the affiliating university i.e. Vidyasagar University to proceed about the matter with due protocol. As soon as the directives are issued and received, the institution would take rapid action to implement the necessary steps.

#### **17.Skill development:**

The college focuses not only on preparing the students for their University examinations but also on developing skills that would facilitate them in their future careers. Keeping this goal in mind, the institution arranges courses on basic computer literacy, on ITC skills above basic level, on Spoken English. The college wants to increase the number, range and frequency of these courses in the days to come. The college also takes the opinion of students into account while deciding the thrust area and subject-matter of the courses to be offered. In addition, the college has also arranged workshops where the students have been counselled on the types of Skill Development Courses offered by various NGOs and how and if those courses can be of use to them.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The integration of Indian epistemological practices is a high priority of the day. Keeping this objective in mind, the modified CBCS syllabus has dedicated significant portions to the study of ancient Indian linguistic and cultural practices. It includes not

only the Literature and Social Science subjects but also extends to science subjects such as Mathematics. The syllabus of English Honours has one paper dedicated to the study of Sanskrit plays and the Indian epic *Mahabharata*. The syllabus of Mathematics includes the study of Vedic Mathematics. Apart from these, the Department of Sanskrit has also arranged an add-on course on Spoken Sanskrit. The institution intends to organize more courses relevant to Indian Epistemology and culture under the aegis of various Departments in the days to come.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The approach of the college is to produce Outcome Based Education and not be only examcentric in its academic practice. So every Department of the college has clearly defined Programme as well as Course outcomes that have been put up on the college website for free the perusal of everybody. Whether the outcomes set have been achieved, is evaluated via the systematic feedback received from students as well as their all-round performances ranging from extra-curricular activities - be it sports or development of communicative skills-, to their contribution to society via humanitarian services, to their academic progression.

#### **20.Distance education/online education:**

Tamralipta Mahavidyaya, at present has study centres of distance education programmes of two universities, namely, Rabindra Bharati University and Netaji Subhas Open University. As for the online mode, during the lockdown period, the entire teaching-learning operation of the institution was conducted virtually. All the teachers used the platform of Google Meet and Google Classroom to hold both classes as well as examinations. A dedicated section was also created in the college website to serve as a repository of varied study materials freely accessible to all. Some of the faculty members have also made Youtube videos for specific lessons that can be used as a handy learning aid by the students.

### **Extended Profile**

#### **1.Programme**

1.1

719

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 3105

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 1052

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 1086

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1 67

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 77

Number of Sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>719</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>3105</b>
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	<b>1052</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>1086</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>67</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	77
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	50
Total number of Classrooms and Seminar halls	
4.2	262.22656
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	152
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. IQAC along with Coordinators of all departments plans the academic calendar for the whole academic year following guidelines given by affiliated University, namely, Vidyasagar University and informs the central Routine committee to prepare a schedule. Curricular and co-curricular activities are planned in the academic calendar to achieve the set outcomes.
2. By taking cognizance of available infrastructure such as number of classrooms, laboratories, LCD Projectors, etc. and students' strength for a particular program, the routine committee designs the time table for all the programs as per university norms.
3. The institution runs various UG and PG programs designed by Vidyasagar University for which we follow the curriculum designed and approved by Board of Studies of the university.
4. According to the distribution of courses, individual

teachers prepare their lecture plan for the entire theory and practical course.

5. The teaching plans are recorded in Academic register which contains information such as Academic planning, Course distribution, Result analysis of the subjects taught and semester-wise teaching details.
6. Remedial sessions are conducted to improve slow learners' results. Fast learners are promoted to opt for different add on programs to improve their skills required for employability.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/1.1.1-Calendar-inuction-parent-teacher-Internal.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/1.1.1-Calendar-inuction-parent-teacher-Internal.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. The academic calendar is very useful document, which contains the tentative dates of internal and external semester examinations, co-curricular and extra-curricular activities, end of term and vacation period, to guide the teachers and students. Vidyasagar University uploads the annual calendar at the beginning of every academic year on its website with broad details of major academic events.
2. The faculty and students get a lucid picture of the activity schedule and adhere to the calendar. It facilitates well planned coverage of syllabus and Examinations.
3. Continuous Internal Evaluation (CIE) is carried out by objective as well as subjective manner of assessments. CIE is also done through in-class-worksheets, quiz, open book test, tutorials, etc.
4. Nowadays students are informed about the CIE schedule through social media also.
5. Like theory courses, practical CIE is also carried out through various methods viz, orals, PowerPoint

presentations, project demonstrations.

6. Different Add-on Courses are also scheduled at specific times in the semester and they are conducted at said time by many departments with proper Evaluation.
7. In this way IQAC encourages the faculty members of the institute to adhere to the academic calendar including for the conduct of CIE for achieving academic excellence.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/1.1.2-Internal-Assessment.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/1.1.2-Internal-Assessment.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

25

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

630

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

630

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Educational Institution, being a very important part of society;**



has a major role to play in handling cross cutting issues. Our curriculum of some regular courses tries to address issues related to Environment, Sustainability, Gender and Professional Ethics while some value added courses aim to inculcate social, human values, thereby leading to the holistic development of students.

1. Curriculum of Political Science department includes subject related to Citizen and Social welfare Administration, the curriculum of Commerce department at B. Com (Hons) titled as 'Business Ethics and Professional Values', try to raise the students general awareness on the ethical dilemmas at work place..
2. Our parent university (VU) has made Environmental Science as a compulsory credit course for all UG second semester students. B.Sc.(Physics Hons and Gen) programmes have a section on 'Non-Conventional Energy Sources'.
3. Philosophy subject has got a unit on 'Philosophy of Human Rights, Value Education, Ethics' that emphasized on Gender and Gender equality. They discuss and emphasizes the need of awareness about Gender Equity.
4. College itself organizes some value based program like celebration of Rabindra Jayanti, Independence Day, Republic Day, Matribhasa Day. Etc. NSS, NCC, Bratachari, Blood Donation Camp, Thalassemia Screening, etc are also organized.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

189

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/1.4.2-Feedback-student-teacher-Alumni.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/1.4.2-Feedback-student-teacher-Alumni.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

2095

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

243

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution encourages the practise of facilitating all slow learners to attain higher levels of learning with relative ease and competency. the Departments implement their own mechanisms for addressing the ndividual needs of their slow learners. Slow learners are identified on the basis of te results of the first internal assessment as well as the regular classinteractions that allow the teachers to gauge the academic abilities of individual students. Consequently, they organize

- Remedial Classes
- Group Discussions
- Question Banks
- Tutorial classes

These procedures are targeted at bringing the slow learners upto the regular learning levels of the course involved.

For students who demonstrate advanced ability of learning are encouraged to fulfill their potential via the following methodologies:

- Student-Seminars with PowerPoint Presentations
- Creative Writing for Wall-Magazines, College Magazines
- Project Work

These practises are aimed at further enhancing the acumen of students for public speaking, using audio-visual aids and provide them with a rudimentary initiation into academic research.

File Description	Documents
Link for additional Information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/REMEDIAL.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/REMEDIAL.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3105	117

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution aims to conduct outcome-based education in order to stay updated with the current educational demands of the system. In order to achieve the same, the following methodologies are adopted for the effective delivery of education:

- **PARTICIPATORY LEARNING** : It is a system of teaching-learning that is student-centric in its approach. It operates in small groups that encourage the culture of open questioning and peer teaching and focuses on analyzing the needs of the students thereby identifying and developing solutions in due course, implementing the plan of action. The tools utilized in this system are - i) Assignments (theoretical and practical), ii) Brainstorming, iii) Case Studies, iv) Field Visits and Excursions.
- **EFFECTIVE LECTURE-BASED LEARNING**: It is the mode of learning more widely practised in all the departments of the institution. It is particularly useful in the delivery of conceptual understanding of theoretical knowledge. This lecture method is enhanced with the help of ICT tools such as Power Point Presentations.
- **PROBLEM-BASED LEARNING**: The main focus of this methodology is on confronting the learners with a set of problems and

motivating them towards solving the same with the aid of their subject knowledge. It proves to be of particular help as it allows - i) Teaching within a specific context, ii) Helping the students in understanding the problem, iii) Prompting the questioning attitude in students, iv) Correcting the errors on a hands-on basis.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/Field-Visit-1.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/Field-Visit-1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT beinf conducive to the growth of participatory and interactive learning, as well as meeting the demads of the current educational climate of he country, the institution makes use of the following tools:

- **POWERPOINT PRESENTATIONS:** All the Departments make use of Powerpoint presentations for the effective and lucid delivery of their respective lessons.
- **SMART CLASSROOMS:** The college has a number of smart classrooms furnished with smartboards.
- **SOFTWARES:**

**NAME OF THE DEPARTMENT NAME OF THE SOFTWARE USED FOR THE PURPOSE OF OPEN ACESS/ PAID MATHEMATICS**

1. MATLAB

2. GEOGEBRA

1. Calculation and Graphmaking

2.Graph plotting

1. Paid

2. Partly paid and partly open-access

**COMPUTER SCIENCE**

1.C,++

2. JAVA

3. PYTHON

1. Implementation of algorithms

2. Website designing

3. Problem-solving and advanced implementation

1. Open access

2.Open access

3.Open access

GEOGRAPHY Q-GRIS Viewing, editing and analyzing geospatial data  
Open access COMMERCE TALLY ERP9 Accounting Paid

- **ONLINE AND OFFLINE RESOURCES:**The ICT enabled teaching includes, LCD/LED projectors, interactive digital projection board, e-learning resources as well as free Wi-Fi access throughout the campus.Several teachers have created WhatsApp groups &google classroomsof their class through which they keep sharing their short videos, additional reading material which cannot be accessed by the students in general, The lectures notes and e content were uploaded to the University website while lecture recordings were made accessible either on YouTube or to student groups directly.
- **E- CATALOGUE OF LIBRARY BOOKS:**The students can access the e-catalog of the library from anywhere through the Collegewebsite.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/ICT-Tool.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/ICT-Tool.pdf</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the**

<b>latest completed academic year )</b>	
<b>2.3.3.1 - Number of mentors</b>	
117	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>
<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
67	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
44	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>



### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

978

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessments are conducted as per the stipulations of the affiliating university. For the papers bearing 6 credits, two internal assessments of 10 marks each are conducted while for papers of 2 credits, one internal assessment of 5 marks are carried out. The Academic Calendar provided to the students during the Induction Meeting, give them an approximate idea about when the internal assessments would be held. The students are notified more via the Departmental Notice Boards, College Website and respective Whatsapp groups about the date and time of the forthcoming assessment at least one week in advance. Evaluation process starts immediately after the examination of a particular paper in order to ensure timely declaration of results. Post evaluation of the answer-scripts and award sheets are similarly published. Discussions are held in regular classes, remedial classes and mentoring sessions about the lacunae in the performances of the students. Students are allowed to review their performances by perusing the corrected answer-scripts. For the purpose of holding the assessments and evaluating the answer scripts of B.A. & B.Sc. General, AECC-Elective and ENVS, the Central Examination Cell of the College issues notification and publishes the names of examiners of each paper alongside their email id (in the case of online examination where the students email their answer-scripts to the concerned examiner).

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/Induction-meeting.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/Induction-meeting.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The students are kept abreast of the functioning internal examination system at every step. The answer-scripts are evaluated and the results published in a timely manner. In the case of any grievance by any student, they are free to communicate directly with the concerned Department. The Department takes prompt action in addressing the grievance raised and provides direct access to the student for perusing his/her corrected answer-script and discusses the written answers and the errors therein with the student.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/2.5.2.IAT_Result_Final_11zon.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/2.5.2.IAT_Result_Final_11zon.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution has reoriented its approach to education from the traditional mode to prioritizing examinations to the more modern and updated approach i.e. outcome-based education targeted to

- Bring clarity to both teacher and student about the teaching-learning practised by them.
- Render the process of teaching-learning more flexible and give each learner the freedom to study according to individual needs.
- Reduces the any comparison between the students on grounds of marks obtained as each student has individual target to achieve.
- Involve the students completely in taking the

responsibility for attaining their respective goals and outcomes.

In order to ensure the above, all the Departments of the college have clearly defined Programme Outcome and Course Outcomes which are uploaded to the college website for perusal of everybody. The stated learning outcomes reflect the required skills and abilities that the students must develop with the pursuance of the selected course along with disciplinary and inter-disciplinary knowledge. The generic classification of learning outcomes can be as:

1. development of logic and argument building ability
2. development of personality and personal traits
3. development of professionalism,
4. development of ethical and social traits

Students are informed about the defined Course Outcomes and Programme Outcomes during the Induction Meeting and they are urged to read the same on the college website. Moreover, at the commencement of each semester, teachers enunciate the intended course outcomes that the learner can expect.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://tmv.ac.in/tamnew/course-outcomes/">https://tmv.ac.in/tamnew/course-outcomes/</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Since the attainment of the Course Outcomes and Programme Outcomes has to be evaluated both quantitatively and non - quantitatively, there is no single uniform yardstick for measuring the same. The institution takes recourse to a number of ways to assess the same. They are stated as below:

- **PARTICIPATION OF STUDENTS IN ACADEMIC AND EXTRA-CURRICULAR ACTIVITIES** - The faculty members assess the outcome attainment of individual students through their

participation in academic pursuits such as Group Discussions, Student-Seminars, Presentations, Quiz Competitions etc. demonstrating their abilities to engage in Peer teaching, Problem-solving, brainstorming among others.

- PERFORMANCE IN INTER-COLLEGE COMPETITIONS - Students take part in a number of inter-college competitions such as Debate competitions, Mock Parliament and various outdoor and indoor games. These demonstrate their acumen in public speaking, command over their chosen area as well as their abilities to perform in team activities.
- PROGRESSION TO HIGHER EDUCATION AND RESEARCH -
- INVOLVEMENT IN HUMANITARIAN CAUSES - The eager and ready involvement of the students in humanitarian causes via donating blood in the regular Blood Donation Camps and the like
- ACADEMIC PERFORMANCE AS DEMONSTRATED IN EXAMINATIONS - While the approach of the college is by no means exclusively examination oriented, the success of students in achieving CGPA higher than 6 does indicate their having secured a good grasp over their respective subjects.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://tmv.ac.in/tamnew/evaluation-mechanism-of-programme-course-outcomes/">https://tmv.ac.in/tamnew/evaluation-mechanism-of-programme-course-outcomes/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

991

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/BSC-6th-Sem.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/BSC-6th-Sem.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://tmv.ac.in/tamnew/student-satisfaction-survey-sss/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**7.64461**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**0**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">NIL</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

27

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

53

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers

**published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

21

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

10.08.2021 Unnat Bharat Abhiyan team visited Betkalla Milani Vidyanikatan, Byabattarhat Adarsha High School (HS) to monitor the installed sanitary napkin pad VENDING MACHINE and to discuss the further opportunity of collaborations. It is mentioned that three sanitary napkin pad VENDING MACHINES were installed at the schools under the UBA scheme. Approximately 1500 girl students are benefitted from the initiative.

26.01.2022

In harmoniousness with the adherence to Azadika Amrit Mahotsav as part of celebration of 75 glorious years of progressive India and the rich history of it's people, diverse population, magnificent culture and great achievements, on 26.01.2022, Wednesday, Tamralipta Mahavidyalaya observed the 73rd Republic Day of India.

27.04.2022

On 27.04.2022, Wednesday, the NSS units of Tamralipta Mahavidyalaya organized a Blood Donation Camp in collaboration with Tamruk Voluntary Blood Donors Association, a community based voluntary organization to promote voluntary blood donation (Bhimar Bazar, Parbatipur, PO-Tamruk, District- PurbaMedinipur, 721636, Ph. 03228-266330). The camp was organised in our college premises where all arrangement of beds, sanitization etc were made. A team of doctors and nurses from the Tamruk District Hospital had reached in time.

File Description	Documents
Paste link for additional information	<a href="https://tmv.ac.in/tamnew/research-innovations-and-extension/">https://tmv.ac.in/tamnew/research-innovations-and-extension/</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the



year

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

470

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

4

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has campus area of 8.49 acres. The institution comprises six buildings namely Administrative and Library Building, Arts Block, Annex to Arts and Science Block, Science Block, Golden Jubilee Building and B.Ed. Block.

Classrooms- There are forty-eight (48) classrooms including six newly constructed large rooms at Golden Jubilee Building ranging from thirty (30) seat capacity to one hundred and eighty (180) seat capacity for effective utilization of space.

Seminar Rooms- there are two (2) seminar rooms well equipped with multimedia access.

Laboratories: -There exist a total of twenty-four (24) laboratories belonging to different departments alongside the Central Computer Laboratory. These laboratories are updated every year as per the requirement of the syllabus and enhancement of intake capacity of the respective departments.

ICT enabled Rooms: There are three (3) classrooms with the provision of using LCD Projector and six (6) newly constructed rooms that are under the process of being converted into smart classrooms. Also attempts have been made to install fifteen (15) smart interactive panels in different departmental classrooms.

Computer Facilities: College has sufficient numbers of computers - desktops and laptops and related accessories for teaching as well as for practical purposes

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/4.1.1Asset-Register-Department-Wise.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/4.1.1Asset-Register-Department-Wise.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1. The College has an Auditorium hall which is regularly used for cultural activities like competitions/performances, workshops, guidance sessions and practice. Audio visual hall is equipped with a permanent platform for performance. Additionally an air-conditioned seminar hall is there with music system and speakers, mikes and podium etc. facilities.

2. Our college has well accommodated Music department. Musical instruments like Harmonium, Tanpura(manual and Electrical), Mondira,Tabla-Dagga, etc are available.Those are used not only for departmental students but also for whole college cultural activities.

3. The institution has a Gymnasium furnished with Barbells, Dumb Bells, Bench Press, Pull-up Bar, Dippids Bar, Lat Pull Down Machine, Leg Duve machine, Calf machine, Abdominal Bench, Preacher Cures, Hyper Extension Bench and Deeps Bar.A large playground measuring 399.85 sq. mt. is located in front of the Arts and Science Block and it has been systematically developed for all sorts of outdoor games and sports activities.

5. Colleges has indoor facilities for games like chess, table tennis etc. Indoor shooting range is also present inside the college premises. Available sports infrastructure is optimally used for physical education lectures and practice, inter class and Inter College competitions by students.Guidance sessions for yoga are conducted for students and staff members.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/4.1.2-Combine-pdf.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/4.1.2-Combine-pdf.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

14

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/4.1.3-Number-of-classrooms-and-seminar-halls-with-ICT-enabled-facilities.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/4.1.3-Number-of-classrooms-and-seminar-halls-with-ICT-enabled-facilities.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

262.22656

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS) The library is partially automated in our college. The software used for running the Library Management System is 'KOHA' which was procured & installed in 2016. The KOHA version in use is 21.11.01.000. The WebOPAC and MOPAC facilities have been introduced. The majority of the library operations like Circulation and Catalogue ( OPAC ), are automated. A total database of 44751 books has been uploaded to this software. The institutional repository has been built up with help of D-Space. Old question papers, journals & magazines published by the College are available here.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/Library-Automation.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/Library-Automation.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.64439

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

27.19

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. The institute has installed college Management software for the smooth running of the management practice. The college has installed Google Domain for the formation of

the institutional email address as well as the Google Meet platform. A new internet connection has been provided to 58 computers. Each and every department get facilities of internet connection. Lan Wi-Fi system already exists in the institute.

1. The college has augmented it's basic IT infrastructure time to time by including the computer systems. In all total 152 computers are available. They are assembled for various computing needs such as office, staff areas, library, general and research laboratories.
2. At present Broadband speed is 32.65 MBPS download and 63.10 MBPS upload
3. Administrative staff is empowered with --- number of computers of various leading makes like HP, DELL and LENOVO.
4. User Friendly online Admission procedure for about 3000 candidates is enabled by software. Most of the classrooms, some laboratories and seminar halls support ICT based teaching learning processes with 4 projectors.
5. Hard copies can be made available with 17 printers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/Internet-Facility.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/Internet-Facility.pdf</a>

#### 4.3.2 - Number of Computers

152

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

262.22656

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. The departmental laboratories are maintained with the help of the laboratory assistants. These laboratory assistants play an important role in the upkeep of the instruments and equipment of the laboratories. Stock register is also maintained for chemical in laboratories.
2. The Central Library is well maintained by two efficient librarians as well as a skilled support staff that is necessary for the proper functioning of such a vast library. Stock verification is a common practice in central library. Old books and documents are well maintained through cleaning and dusting.
3. The responsibility of maintaining the Gymnasium and the playground is shouldered by the Department of Physical



**Education.**

4. The computers are looked after by the Department of Computer Science who also hire services of skilled technicians as and when required.
5. The Building sub-committee is present to address the needs of the physical infrastructure of the college
6. Regular cleaning and maintenance is carried out so as to provide an effective learning environment to the students.
7. The garden/wet waste is used for making bio fertilizer /compost through the bacterion composting unit and in the botanical garden also.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/Maintenense-Exp-Com.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/Maintenense-Exp-Com.pdf</a>

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

556

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

446

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to institutional website	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/Skill-Enhancement.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/Skill-Enhancement.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

24

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

24

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

<b>5.2 - Student Progression</b>
<b>5.2.1 - Number of placement of outgoing students during the year</b>
<b>5.2.1.1 - Number of outgoing students placed during the year</b>

**39**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

<b>5.2.2 - Number of students progressing to higher education during the year</b>	
<b>5.2.2.1 - Number of outgoing student progression to higher education</b>	
232	
File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>
<b>5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</b>	
<b>5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</b>	
48	
File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>5.3 - Student Participation and Activities</b>	
<b>5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year</b>	
<b>5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.</b>	
3	

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college ensures the active participation of students in all the administrative, co-curricular and extracurricular activities that make provision of student participation. The Governing Body of the college includes a students' representative in order to secure the interests of the student body. The Students' Union acts as a highly significant organ of the college that takes organizing and contributing part in events such as Foundation Day, Annual Sports Day, College Fest, Freshers' Welcome etc. The Students' Union makes provision for the following representatives who act in their respective capacities in order to resolve any problems faced by any student of the college:

- Student Welfare and Social Secretary
- Boys' Common Room Secretary
- Girls' Common Room Secretary
- Cultural Secretary
- Game Secretary

File Description	Documents
Paste link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/Students-representation-3.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/Students-representation-3.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the**

**Institution participated during the year**

34

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Tamralipta Mahavidyalaya is a registered body. The Alumni Association, though formed in 1988, was recognized in 2006, and has been registered under West Bengal Act XXVI of 1961 (Regn. No. S/1L/50532 of 2007-2008). The alumni acts as a constant source of encouragement and inspiration for the college. The members of Alumni association regularly attend significant programmes arranged by the college such as Foundation Day, Annual Sports among others. They also contribute richly via their advice for the successful execution of administrative affairs of the college. Some distinguished alumni members are invited as speakers for various seminars arranged by the different departments of the college. They also render their active assistance for the organizing of seminars, workshops etc. This body holds meetings every year in order to facilitate the progress of the college in newer ways. Most importantly, the Alumni Association acts as a bridge between the different stakeholders that, in turn, ensures effective communication and free flow of constructive ideas for the benefit of the college.

File Description	Documents
Paste link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/Alumni-Association-Final.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/Alumni-Association-Final.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision:

We aspire to be recognized as a college of first choice for excellent and accessible undergraduate and postgraduate education dedicated to serving its surrounding communities through intellectual, cultural and professional contributions. We aim to be known as an institution whose members share a passion for teaching and learning, an abiding commitment to innovative findings through sound and value-based education, sustainable development, research and creative activity and maintain a strong sense of responsibility and accountability towards society and the nation at large.

#### Mission:

Our goal is to create and develop the youth as responsible citizen with multidimensional personalities by inculcating among students a blending of cultural awareness, compassionate and progressive attitude, scientific insights and time-tested traditional values. Hence the institution keeps no stone unturned to ensure the growth of 'intelligence plus character'

#### Governance:

The college is run by a elected Governing body comprises of University nominee, Government nominee, Teachers representative, student representative, and non-teaching representative. The Ex-officio secretary is the Principal of the college. Internal Quality Assurance Cell (IQAC) with Principal works together for quality education. IQAC takes care of academic and administrative policies by preparing and planning in consultation with Academic coordinators of the departments and senior members of the college.

File Description	Documents
Paste link for additional information	<a href="https://tmv.ac.in/tamnew/vission-and-mission/">https://tmv.ac.in/tamnew/vission-and-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Management trust on decentralization and participative functioning of the College which may reflect in the following:

1. Admission committee is formed every year in order to smoothly conduct admission procedure of different courses and classes of different faculties. Senior faculty members along with office administrative staff members are included in the committee.
2. Sports and cultural sub-committee is formed with the teachers having interest in the related area for smooth and effective running of those activities throughout the year.
3. Research and Seminar sub-committee comprising of teachers having interest in the related area have been formed for smooth and effective running of those activities throughout the year. They not only engage themselves in research and project activities but co-ordinate other to carry out research and project. As a result of which good number of research papers are published in different areas.
4. Building and purchase committees are there to look after the maintenance and development of the infrastructure.
5. Many more committees are present in the college to manage the administration in a decentralized and participative way.



6. A College Examination Committee is also running throughout the year. This committee takes charge of all examination related activities in the college.

File Description	Documents
Paste link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.1.2-Combind.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.1.2-Combind.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Management guided by Governing body (GB) and IQAC believes in setting up a perspective plan for excellence in academic and infrastructural development. This is drawn in the form of long-term and short-term goals in different aspects of college functioning. The IQAC decides the perspective plan which is to be approved in the Finance Committee meetings. The approved action plans by GB and IQAC are placed in front of the Teachers' Council. The Teachers' Council is an important forum where issues related to academic matters and the overall development of the college, in general, are discussed in detail. The principal and faculty members maintain regular interaction with the students. The various sub-committees and cells, after convening within themselves, undertake action plans which are integrated into the overall functions of the college. Both the principal and IQAC get feedback from all the departments about the progress of the teaching-learning process and the functioning of their respective departments.

The College has realized most of its perspective plans, noteworthy is the augmentation and renovation of infrastructure, and the increase in laboratory equipment and Library resources from the RUSA fund. The college has also signed new memoranda of understanding (MOU) with other organizations.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.2.1-Combind.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.2.1-Combind.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### **Administrative Setup:**

The organizational structure consists of the Parent body - Higher Education Department, West Bengal in conjunction with Vidyasagar University. The GB is constituted with Nominated President by the Govt. Of WB, two Govt. Nominee, one nominee from Higher Education Department, WB, two nominees from the affiliating university i.e. Vidyasagar University, three elected teachers' representatives, one elected non-teaching representative, one student representative, and the principal. All policies are formulated in the meeting of the G.B. with the assistance of various sub-committees formed for the purpose in a participatory manner. The principal is the executive authority of the college and empowered to implement all the policies & decisions taken by the G.B. Under the G.B. there are several committees, sub-committees, cells, and councils, like Teachers' Council, Students' council, Admission, Finance, Purchase committees, SC/ST Cell, etc.

#### **Service Rules and Recruitment:**

The college follows the rules and regulations laid down by Vidyasagar University and Government of West Bengal. For recruitment of non-teaching staff, the Management follows the rules set by Government of WB. Faculty placement is done through central selection committee of the Government. Promotion of teachers is based on the Career Advancement Scheme (CAS) following criteria of UGC.

File Description	Documents
Paste link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.2.2-Combine.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.2.2-Combine.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.2.2-Combine.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.2.2-Combine.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College encourages and motivates Teaching Staff for Orientation / Refresher / Short Term Courses and to undertake Research Projects in reputed institutes and provides them Special / Duty Leaves to carry out their project work.

The College always encourages & motivates Teaching Staff for their Doctoral, Post-Doctoral Studies & the Non-Teaching Staff for pursuing higher studies in order to upgrade their qualification.

Well Equipped Gymnasium facility is available for staff and students. Sports Facility available to maintain health and fitness of Teaching and Non-Teaching Staff.

Financial assistance is provided to the members of college employees' credit Cooperative Society. Their monthly subscription and Loan instalment (if any) is deducted from the monthly salary and deposited in the Credit Society's Account.

College Teachers' Council (TC) felicitates Teaching Staff every year for their outstanding contribution in teaching, research, extension activities, administrative work and other achievements.

The College has a practice for providing financial assistance and advance salary to needy staff members.

Health Check-up Camps, Blood Donation Camps, HIV Awareness, Thalassemia Screening, Covid 19 Awareness Programs are conducted by the College from time-to-time.

The facility of Staff Quarter is there inside the college campus for teaching as well as non-teaching staff.

File Description	Documents
Paste link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.3.3.1.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.3.3.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

76

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. Our college also follows a systematic mechanism for assessing the performance of teachers. Teachers are required to stay at college for at least a certain period. They are also required to ensure their attendance in the attendance Register. They are allotted various duties besides teaching and evaluation works. They are required to take prior permission for leave and face show cause for any kind of their absence from the college without leave grant. They have to take a no-objection certificate for attending RC, OP, FDP, and Spot Evolution programme.
  2. The performances of the NTS are also monitored by the college. Each and every NTS are assigned with duties. They are also required to ensure attendance in their attendance register. They are also required to take prior permission for any kind of absence from the college.
- 
1. The Appraisal System for performance review is conducted by the Appraisal Committee and a responsible member of IQAC is head of the Committee.
- 
1. On the basis of roster verification, list of candidates who are due for promotion for NTS is prepared by the college on the basis of seniority, roster points, educational qualification and Performance Appraisal etc

File Description	Documents
Paste link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.3.5_CAS_application_letter_and_Part_D.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.3.5_CAS_application_letter_and_Part_D.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal-external audits are conducted regularly. Internal Audit is done by Principal along with other competent personnel. Internal auditor checks

1. All receipts and payment vouchers
2. Utilization of funds received from various agencies.

Payments made in lieu of vouchers for small expenses are also cross-checked for verifying their amounts. Accordingly, the records of the same are maintained both manually and digitally. Each payment voucher is signed by accounts office and Principal. Internal auditor checks whether all funds received from various funding agencies are utilized as per guidelines and utilization certificate is sent to respective agency.

External audit is done annually after completion of financial year. External auditor is also appointed by Government DPI office. External auditor checks

1. Purchase register and dead stock register
2. Library records and accession register.
3. Receipts and payments

College receives grants from University Grant Commission, other funding agencies. External auditor checks whether proper

procedure is followed for utilization of grants as well as whether expenditure is allowed under particular head and its limit. Queries raised by auditor are duly clarified and no queries remain pending till date.

File Description	Documents
Paste link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.4.1-UC-Payment-Vouchar.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.4.1-UC-Payment-Vouchar.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

10

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a state-aided college, our institution has a very limited scope of mobilizing resources. The very perception present among the commons is that as the institution is Govt. aided; it is the duty of the Govt. to arrange funds for various developmental activities. However, the college authority collects funds from the students in the form of different fees. Very recently, we have started pisciculture in a pond situated on the college campus. The college also approaches MP MLA. and different Institutions/Bodies for specific and CSR funds. The funds so



collected are utilized for various activities in consultation with the Finance committee. A budget is prepared at the beginning of each financial year. Transparency is maintained everywhere. Each and every purchase is materialized through the purchase committee by inviting quotations in the College Notice Board, College website, Newspapers, and through e-tenders. All the transactions are audited both internally and externally by a professional auditor employed by the state Govt.

File Description	Documents
Paste link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.4.3_MP_Lad.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.4.3_MP_Lad.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- IQAC of the institution is constantly working on the quality improvement in various areas. The Academic Planning Committee prepares a detailed academic plan for each academic year and ensures optimum utilization of the available infrastructure. Academic Calendar is prepared and uploaded on the institutional website. IQAC has adopted quality improvement strategies in areas like curriculum development, teaching-learning, examination and evaluation, and research activities.
- IQAC has focused on the implementation of e-governance in the areas like Planning, Administration, Finance and Accounts, Admission Process, Examination and Evaluation.
- All computers of the college are connected through broadband internet facilities. The College has developed a Common Server that preserves and provides all academic and official data under one system of online information.
- IQAC initiates Capacity Building Programms for teaching and administrative staff throughout the year. For teaching faculty efforts are taken for enhancing knowledge from domain area. Awareness about research based pedagogies is

generated thorough workshops and interactive discussions. Training programmes on online teaching-learning process were conducted.

- The IQAC has given more importance to making the campus green and eco-friendly. The IQAC instructed the NSS units for plantation and beautification of the pond of the college.

File Description	Documents
Paste link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.5.1.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.5.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college is actively involved in the plans and programmes adopted by the departments and implementation of those as well as in dealing with any problems or grievances of the students. The IQAC prescribes effective measures in total quality management practice for the teaching-learning process for all stakeholders. IQAC provides efforts to ensure the overall academic development of the students as well as the teachers in a secure and congenial environment. From the very beginning, students are guided, inspired, and motivated so that they may channelize their time and energy in the most effective way.

The IQAC carefully peruses the results of each semester examination and accordingly recommends ways for improving the learning process of the students. Regular meetings between parents and teachers are recommended alongside individual guidance to any student lagging behind. Feedback from the students is solicited through feedback forms and teachers are recommended to act upon the feedback received in the process. The IQAC of the college is continually engaged in the improvement of the teaching-learning process, students' project work, field study, etc. so that students can enhance their all-around performance.

File Description	Documents
Paste link for additional information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.5.2.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.3.5_CAS_application_letter_and_Part_D.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/6.3.5_CAS_application_letter_and_Part_D.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute has a well organized Anti Sexual Harassment Cell and an Equal Opportunity Cell. These two cells by active involvement resist any type of sexual harassment within the institute. The cell of equal opportunity was always active so that male and female students get equal opportunity in every aspect of campus activity both academic and extracurricular. The

women's Empowerment and Anti Sexual Harassment Cell of the Institute in collaboration with the IQAC has celebrated International Women's Day on 8th March 2022. The institute also provides separate male and female common rooms and also separate hostel for boys as well as girls. In order to ensure hygiene of female students and easy accessibility of sanitary napkins the institute provides sanitary napkin vending machines.

File Description	Documents
Annual gender sensitization action plan	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/7.1.1.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/7.1.1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/7.1.1.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/7.1.1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

It is very important for the college to ensure responsible disposal of the all produced in order to prevent the same from causing any negative impact on the ecosystem. To secure the same, the institution provides proper facilities for disposal of solid waste and degradable waste within the campus. These waste materials are deposited in separate chambers and biodegradable organic waste is allowed to decompose and used as manure for medicinal and flowering plants. There are vermicompost chambers within the campus. Solid waste material is removed on a weekly

basis and collected by the local municipality waste collector in order for it to be treated according to standard solid waste management practice. The laboratories, particularly that of the Department of Chemistry, also dispose their chemicals responsibly so that they have no toxic impact upon the environment. A soak-pit has also been created within the campus for the purpose of ecofriendly methods of disposal of waste materials. The institution aims to increase the mechanisms adopted for waste disposal in the future.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/7.1.3.pdf">https://tmv.ac.in/tamnew/wp-content/uploads/2022/12/7.1.3.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution strives to promote a culture of all-round inclusivity and effortless harmony. The diversities of the students are maintained in the admission procedure where students irrespective of sex, caste and religion are admitted. The college strictly maintains secular character in all its operations. In order to promote inclusivity, the college celebrates different national and international days of significance like the Republic Day, Independence Day, National Youth Day, Constitution Day, International Human Rights Day, International Mother Language Day as well as birth anniversaries of eminent personalities like Rabindranath Tagore, Netaji Subhas Chandra Bose, Sarvapalli Radhakishnan and others whose contributions to society transcends all boundaries of religion, race, economic background or culture. In addition, the college encourages gender sensitivity through Gender Sensitization Programme that is held as a corollary to the observation of International Women's Day. The institution also maintains a strict no-tolerance policy of sexual harassment that it is implemented through the Anti-Sexual Harassment Cell and Internal Complaints Committee.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organizes special programmes to motivate students, faculty members and employees to obtain greater awareness of their constitutional rights, duties and thereby fulfill their constitutional obligations. The NCC of the college organizes special camps and NCC cadets are continually educated about discipline, dedication, service to society and nation, and self-sacrifice in the course of that service. Through the observation of National Voters Day, International Women's Day, International Mother Language Day among others, the constitutional values are instilled within students. The institution has taken part in the nation-wide Azadi Ka Amrit Mahotsav and accordingly, has observed National Youth Day, Republic Day and the drive for Har Ghar Tiranga in the honour of the National Flag.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above



File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes the celebration of all the significant events relevant to the institutional values as well as those of constitutional importance. The list of the same is attached herewith.

Year Name of the workshop/ seminar Dates Organised by 2021 74th Independence Day of India 15.08.2021 Tamralipta Mahavidyalaya in Association with IQAC 2021 Teachers' Day celebration 05.09.2021 Tamralipta Mahavidyalaya in Association with IQAC 2021 International Day of Persons with Disabilities 03.12.2021 Tamralipta Mahavidyalaya in Association with IQAC 2022 National Youth Day and Inauguration of Azadi ka Amrit Mahotsab 12.01.2022 Tamralipta Mahavidyalaya in Association with IQAC 2022 National Voters' Day 25.01.2022 Tamralipta Mahavidyalaya in Association with IQAC 2022 Republic Day 26.01.2022 Tamralipta Mahavidyalaya in Association with IQAC 2022 International Mother Language Day 21.02.2022 Tamralipta Mahavidyalaya in Association with IQAC 2022 International Women's Day 08.03.2022 Women empowerment and anti-harrasment cell in Association with IQAC 2022 Gender Sensitization Programme 09.03.2022 Tamralipta Mahavidyalaya in Association with IQAC 2022 National Science Day 03.03.2022 (6 AM to 8 PM) Dept. of Mathematics, and Physiology in Association with IQAC 2022 International Day of Mathematics 14.03.2022 (11 AM to 3 PM) Dept. of Mathematics in Association with IQAC 2022 Observation of World Health Day 07.04.2022 Tamralipta Mahavidyalaya in Association with IQAC 2022 162nd Birth Anniversary of Rabindranath Tagore 09.05.2022 Tamralipta Mahavidyalaya in Association with IQAC and in collaboration with the Purba Medinipur District Information and Cultural Affairs Department, Govt. WB 2022 International Day of Yoga 21.06.2022

## Tamralipta Mahavidyalaya in Association with IQAC

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title: Innovative Research Practice**

**Objective: To develop the culture of academic research**

**Context: Grants received from DST- FIST and DBT – BOOST creates an opportunity to establish a central laboratory. All the science laboratories have also been renovated and various research proposals for approval submitted to the affiliating universities.**

**Evidence of Success:**

1. A well-equipped central laboratory established
2. Fifty-three research articles published in different reputed Journals
3. Twenty-one book chapters published in different national and international conference proceedings
4. Eight Ph. D. students registered under faculty members of the college in collaboration with different universities.
5. Dr. Sovan Samanta, of the Department of Mathematics conducting collaborative research work with Kerala, South Korea & Saudi Arabia.

**II Title: Development of Eco-friendly Campus**

**Objectives: To render green campus by planting more trees as well non-medical plants to increase diverse flora and fauna.**

**Practice:**

A medicinal plant garden has been established within the campus. Waste management practices are followed for the maintenance of a clean and green campus. The department of Chemistry ensures responsible disposal of laboratory waste by draining its chemicals to a soak-pit. The campus has been declared plastic free a non- smoking area.

Evidence of success:

1. The office of the Tamralipta Biodiversity Management committee (BMC) established within the college campus in collaboration with West Bengal State Biodiversity Board.
2. Trees have been planted on World Environment Day.
3. The entry of automobiles within the campus restricted one day in each week.
4. The utilization of solar energy as an alternate source of energy within the campus.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Innovative student centric teaching -learning is the main focus of the institute. The primary endeavor of the institute is to ensure the all-round development of the students. The institution does not orient itself only around achieving high marks in examinations, but it emphasizes upon the student emerging as a well-rounded individual from the college. The college wants to create responsible and socially-aware citizens with well-inculcated values of inclusivity and tolerance. To that end, the college observes days of social significance and arranges sensitivity programmes like that on Gender sensitivity. In order to provide a positive influence and to instill in the students moral and ethical values, the institution celebrates National Youth Day. This year too National Youth Day was celebrated on 12th January as a part of Azadi Ka Amrit Mahotsav. Apart from this, International Women's Day, National Voter Day, World Aids Day and many such significant commemorative days are observed by the college in order to heighten levels of awareness among the students of the college. The students, with the help

of the NSS unit of the college, also take part in humanitarian work such as blood donation, arranging relief camp for flood victims and more thereby striving to fulfill their social responsibilities.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- Preparation of SSR for NAAC visit.
- Construction of new library building.
- Involvement in faculty exchange program.
- Conduction of vocational courses.
- Introduction of new ITC classrooms
- Organization of more seminars and workshops on Intellectual Property Rights and Research Methodology and conduction of more Faculty Development Programs.
- Development of Eco-friendly Campus.
- Renovation of the boys' hostel and the seminar hall.
- Conduction of Industrial Training and Entrepreneurship Development programs .