

Tamralipta Mahavidyalaya

FEEDBACK REPORT

Academic Session: 2018-2019

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

Feedback: Considering the importance of the followup measures in the overall development of the institution, the college authority puts adequate emphasis on feedback mechanism. Till now the college has introduced three types of feedback

- i) Students feedback on the teachinglearning situations, transparency in the administrative systems,
- ii) ii) Employees' feedback on their respective assignments
- iii) iii) feedback of the parents on the total ambience of the institution. S

Students' feedback – Students' feedback is collected through a preprinted questionnaire circulated among the students of 3rd year in classrooms for the purpose. Students are asked to answer the questionnaire and submit those to their respective department without disclosing their identity.

Ultimately, the collected questioners are analyzed, and reports are prepared in the presence of the Principal. Then on the basis of the reports so prepared, the Principal takes actions:

- a. To rectify the lapses of the teachers, the employees objectively.
- b. To redress the complaints made by the students,
- c. To pay attention to their suggestions, recommendations for the overall development of the institution.

Teachers' Feedback: Feedbacks from the teachers are collected during the last fortnight of each semester regarding –

Progress of the academic curriculum, books, equipment, infrastructural facilities and any other problems.

Data from every and each Dept. are collected periodically, discussed in the meetings of academic committees and the Principal takes the necessary actions for implementing the recommendations.

Parents' Feedback: Feedbacks from Parents are collected through open discussion in meetings convened in the middle of every semester by the respective dept., where Parents can freely discuss matters relating to the syllabus, performance of their wards, their percentage of attendance and sometimes more specific gender related problems.

Ultimately, their suggestions and recommendations are placed before the principal for necessary action.